

# 2016-2017 Final Adoption Budget



#### **Governing Board:**

Richard Whitmore, President Nancy Kendzierski, Clerk Kathy Coppersmith Susie Epstein Bob Hockett John Nickerson – Superintendent Aida Glimme - Associate Superintendent, Educational Services Amy McNamara – Associate Superintendent, Administrative Services Julie Bautista – Chief Business Official, Business Services Glenn Peña – Director, Fiscal Services

June 29, 2016

Administration:

We educate every student to excel and contribute in a global society.

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#### **Message from the Superintendent**

The 2016-2017 State Budget provides the fourth year of strong funding for California K-12 schools. The substantial acceleration to the new Local Control Funding Formula (LCFF) and one-time funding through mandate reimbursement totals a funding increase to California schools in 2016-2017.

However, because of the distribution of the LCFF, the increase in State funding for the Acalanes Union High School District is significantly less than virtually all California districts and will continue to be very much below the District's 2007-2008 funding level. The total State revenue in 2016-2017 will be less than the revenue of 2015-2016. Further, with the increase in operating expenses, particularly the substantial increase to the District's required contribution to the State pension systems, the budgetary pressures continue. It is only local revenues through the community parcel taxes (Measures G & A) and local support for our school education foundations and parent groups that have enabled the District to preserve the highest quality academic programs and support services.

#### Message from the Superintendent (continued)

The District maintains a structural deficit that continues to be partially masked due to a series of one-time State funding allocations. The District will continue to utilize these one-time dollars conservatively in 2016-2017 in order to buffer the structural deficit projected in subsequent years.

The District developed its third three-year Local Control and Accountability Plan to demonstrate the use of LCFF funding. In order to obtain stakeholder input on the Plan, the District held over 15 stakeholder meetings to examine District data, State and District priorities, goals and actions.

On behalf of the District, I would like to express appreciation for the leadership, foresight and prudent fiscal planning of Julie Bautista, Chief Business Official, Glenn Peña, Director of Fiscal Services, and the District Business Department. The 2016-2017 budget documents reflect their commitment to sound financial planning and absolute transparency. Should you have questions about the AUHSD budget, please contact Chief Business Official Julie Bautista (jbautista@acalanes.k12.ca.us).

Thank you for your support of the Acalanes Union High School District.

Sincerely,

John Nickerson, Superintendent

#### Introduction

Per California Education Code section 42127, the Governing Board shall hold a public hearing, adopt a budget and file it with the County Superintendent of Schools on or before July 1.

The Acalanes Union High School District (AUHSD) budget development process ensures that the adopted budget complies with the state standards and criteria adopted by the State Board of Education. The budget allows the District to meet its financial obligations and is consistent with a financial plan that will enable the District to satisfy its multi-year financial commitments.

The state budget includes year four of the implementation of Local Control Funding Formula (LCFF) and is expected to be at full implementation by 2020-2021, or possibly before that date depending on economic factors. The largest increases in LCFF funding to close the gap to the funding target are behind us. Even if the gap closure percentage estimates seem large, it is important to keep in mind that it has decreased significantly. The AUHSD is at 96.72% of our target funding. Once we reach that target, the District will be depending on statutory COLA only.

#### Introduction (Continued)

While the economy has improved over the last five years, both the Governor and the Department of Finance continue to remind Local Education Agencies (LEAs) that a recession is probable and will negatively affect school funding. The county office continues to reinforce the need for reserves over the minimum reserve requirements. LEAs should maintain minimum reserve levels sufficient to protect educational programs from severe disruption in an economic downturn. The District's policy to keep an additional 3% reserve over the minimum required recognizes the importance of maintaining fiscal solvency.

The Local Control Accountability Plan (LCAP) is a component of the Local Control Funding Formula (LCFF). Under the LCFF, all local educational agencies are required to prepare an LCAP that includes District goals, services and actions with an emphasis on aligning District practices and resources to meet the goals and address state priorities. The LCAP is now in the forefront of the District's budget development process.

Once the Governor signs the budget, the District is required to revise the budget for any substantial changes and will be presented to the Board at a regularly scheduled August meeting.

# **AUHSD Budget – All Funds**

California law requires that local education agencies take certain prescribed actions in the adoption of the annual operating budget. Aside from assuring that governing boards will review the Adoption Budget in an orderly fashion, the statutes are intended to afford the community an opportunity to review and comment on the spending plan of the school district. The District utilizes nine separate funds within the District's adopted budget, with the general fund being the primary fund of the District.

Fund	Description
01	General
11	Adult Education Special Reserve
13	Cafeteria Special Reserve
14	Deferred Maintenance
21	Building
25	Capital Facilities
40	Special Reserve Capital Outlay
71	Retiree Benefit
73	Foundation Private - Purpose Trust Fund

### **Definition of Funds**

#### **General Fund**

The General Fund is the primary operating fund for the District. It is used to account for the ordinary operations of the District.

#### **Adult Education Special Reserve Fund**

The Adult Education Special Reserve fund was eliminated by the Local Control Funding Formula. The fund is being maintained on a break-even basis.

#### Cafeteria Special Reserve Fund

The Cafeteria Special Reserve Fund is used to account separately for Federal, State, and Local revenue to operate the food services program of the District.

#### **Deferred Maintenance Fund**

This fund was eliminated by the Local Control Funding Formula. The Governing Board adopted Resolution # 14-15-17 to maintain the fund to provide major repairs.

#### **Building Fund**

The Building Fund exists primarily to account separately for proceeds from the sale of bonds. The fund can also be utilized to account for revenue from rentals and leases.

#### **Capital Facilities Fund**

The Capital Facilities Fund accounts for revenue from local redevelopment agencies.

#### **Special Reserve for Capital Outlay Fund**

The Special Reserve for Capital Outlay Fund was created with the sale of surplus school property. The Del Valle Site Sale Reserve is located in this fund.

#### **Retiree Benefit Fund**

The Retiree Benefit Fund was established for Other Post Employment Benefits (OPEB) that are deposited into an irrevocable trust.

#### Foundation Private-Purpose Trust Fund

The Foundation Private-Purpose Trust Fund is used to account separately for gifts or bequests.

# **Local Control Accountability Plan**

The District LCAP is the standard by which we guide and execute our efforts to educate AUHSD students. It is comprised of goals, actions and services that focus and align District practices and resources to ensure students are college and career ready upon graduation. The LCAP is a component of the Local Control Funding Formula (LCFF). Under the LCFF, districts are required to prepare a LCAP that describes how they intend to meet annual goals for all students with specific activities to address state and local priorities.

#### Further development and Expand course offerings implement high quality and opportunities to programs and educational promote access to opportunities for students rigorous, relevant and engaging curriculum to attain college and career readiness Provide facilities and Increase English learning environments Language Learner conducive to 21st academic achievement Century learning opportunities Success for Provide safe, engaging Recruit, develop and ALL AUHSD and inclusive school sites retain high quality and classrooms that Students certificated, classified address the socialand administrative staff emotional needs of students

#### **Acalanes Union High School District Goals**

# **Enrollment and Projections**

Each October, school districts are required to collect data through the California Longitudinal Pupil Achievement Data System (CALPADS). The CALPADS data on student enrollment from the elementary districts and the AUHSD is utilized to project enrollment trends. The chart below provides five years of enrollment data and a three-year enrollment projection.

		ACTUAL EN		PROJECTION	l			
School	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Acalanes	1,366	1,370	1,319	1,373	1,403	1,358	1,472	1,477
Campolindo	1,286	1,260	1,259	1,253	1,300	1,325	1,331	1,340
ACIS	49	29	39	31	39	33	39	39
Las Lomas	1,482	1,522	1,548	1,541	1,528	1,532	1,605	1,636
Miramonte	1,183	1,124	1,126	1,155	1,232	1,275	1,271	1,234
Transition/NPS	37	44	52	49	44	42	44	44
Total Enrollment	5,403	5,349	5,343	5,402	5,546	5,565	5,762	5,770

#### **Enrollment, Attendance History and Projections**

Year	Enrollment	P2 ADA	ADA %	5,800				<u>Project</u>	tion	
2011-12	5,403	5,181	95.89%	5,600						_
2012-13	5,349	5,141	96.11%	5,400						
2013-14	5,343	5,120	96.11%	5,200						
2014-15	5,416	5,174	95.78%	5,000					P2 ADA	
2015-16	5,546	5,305	95.65%							
2016-17	5,565	5,328	95.74%	4,800						
2017-18	5,762	5,517	95.74%	4,600 - 11 -11 R	2012-13	2014-15	2015-16	2016-17	17-18	2018-19
2018-19	5,770	5,524	95.74%	8	8 8	8	8	8	2017	8

The LCFF is funded on Period Two (P-2) attendance report. The District's five-year Average Daily Attendance (ADA) is 95.91% of enrollment. ADA projection for 2016-2017 is 95.74%. The chart below illustrates the projected loss revenues for student absences.

Grade	Entitlement		Entitlement Enrollment		ADA	F	Loss Revenues
9-12	\$	\$ 8,578 5,565		1%	56	\$	477,366
9-12	\$	8,578	5,565	4%	237	\$	2,033,578

#### **Certificated & Classified Staffing**

Administrative Team	Acalanes	Campolindo	Las Lomas	Miramonte	Del Valle	District	Total FTE's	Classified Staffing	Acalanes	Campolindo	Las Lomas	Miramonte	Del Valle	District	Total
Certificated Administrative Team								Oldsomed Oldming	Avaialies	oampointuo		winamonie	Dei Valle	DISTINC	FTE's
Superintendent						1.00	1.00	School Classified Support							
Associate Superintendent						2.00	2.00								
Director Special Services						1.00	1.00	School Administrative Assistant	1.00	1.00	1.00	1.00	1.00		5.00
Director Alternative Education					1.00		1.00	Registrar	1.00	1.00	1.00	1.00	1.00		5.00
Coordinator Special Services						1.00	1.00	Attendance Technician/Health	2.00	2.00	2.00	2.00			8.00
School Administrative Team							-	School Finance Technician	1.00	1.00	1.00	1.00			4.00
Principal	1.00	1.00	1.00	1.00			4.00	Administrative Assistant to AP	1.00	1.00	1.00	1.00			4.00
Associate Principal	2.00	2.00	2.60	2.00 1.00			8.60 1.00	College & Career Advisor	1.00	1.00	1.00	1.00			4.00
Head Counselors Classified Administrative Team				1.00			1.00	Ů,	0.88	1.00	1.76	0.88			4.52
						1.00	1.00	Campus Supervisor			-				
Chief Business Official Coordinator Aquatics						1.00	1.00	Library Assistant	0.25	0.25	0.25	0.25			1.00
Director Facilities, Maintenance & Grounds						1.00	1.00	Library Technician	1.00	1.00	1.00	1.00			4.00
Director Fiscal Services						1.00	1.00	Instructional Study Hall	0.75	0.63	0.75	0.75			2.88
Director Food & Custodial Services						1.00	1.00	Site Support Technician	1.00	1.00	1.00	1.00			4.00
Director Technology						1.00	1.00	District Technician	1.00	1.00	1.00	1.00			4.00
Confidential						5.00	5.00	Special Education Instr Aides	13.40	3.88	3.75	6.06	4.50		31.59
Total Full Time Equivalent (FTE)	3.00	3.00	3.60	4.00	1.00	16.00	30.60	English Learner Instr Aide/Asst	-	-	1.00	-			1.00
								Food Service	3.38	2.94	4.31	3.38			14.01
Certificated Staffing	Acalanes	Campolindo	Las Lomas	Miramonte	Del Valle	District	Total	Custodians	6.10	6.00	5.00	5.00	1.40		23.50
	, iouiuiioo	••••••••			201 1 4.10	2.01.01	FTE's	Gardener	1.00	1.00	1.00	1.00			4.00
Classroom Teachers	65.20	63.20	74.20	62.80	2.20	2.00	269.60			1.00	1.00	1.00			1.00
Counselors	4.00	4.00	5.00	2.80	-	-	15.80	Central Classified Support							
Psychologists	1.00	1.00	1.00	1.60	-	-	4.60	Technology Central Support					12	3.00	3.00
Librarians	1.00	1.00	1.00	1.00	-	-	4.00	Maintenance & Grounds						18.00	18.00
Nurses	0.50	0.50	0.60	0.50		-	2.10	District Office Support Staff						9.00	9.00
Total Full Time Equivalent (FTE)	71.70	69.70	81.80	68.70	2.20	2.00	296.10	Total Full Time Equivalent (FTE)	35.76	25.70	27.82	27.32	7.90	30.00	154.50

## **General Fund Budget Assumptions**

The budget is based on the latest known revenue and expenditure data available prior to budget adoption. The Adopted Budget will be an evolving document that will change, with Governing Board approval, over the course of the fiscal year based on the final State budget, and revised revenues and expenditures. The 2016-2017 budget assumptions are based on the following:

	2015-2016	2	2016-2017
Enrollment	5,546		5,565
Average Daily Attendance (ADA)	5,306		5,328
Local Control Funding Formula (LCFF)			
- LCFF Gap Funding Percentage	51.97%		54.84%
- LCFF Funding	\$ 44,898,211	\$	45,756,748
- LCFF Funding Per ADA	8,250		8,603
Other State Revenues			
- One Time Discretionary Funds (Mandated Claims)	\$ 2,738,457	\$	1,260,603
- Educator Effectiveness	\$ 459,760	\$	-
- Mandated Block Grant	\$ -	\$	296,800
- California Lottery - Unrestricted	\$ 140	\$	140
- California Lottery - Restricted	\$ 41	\$	41
- CalSTRS On-Behalf - GASB 68	\$ 1,956,726	\$	2,427,510
Other Local Revenues			
- Measures G&A Parcel Taxes	\$ 10,602,123	\$	10,350,000
- Parent Club/Foundation	\$ 1,522,500	\$	1,500,000

#### **General Fund Budget Assumptions** (continued)

	2	015-2016	2	016-2017
Salary & Fringe Costs				
- Step & Column Increases		1.75%		1.75%
- CalSTRS		10.73%		12.58%
- CalPERS		11.847%		13.888%
- Unemployment Insurance		0.05%		0.05%
- Workers Compensation		1.8846%		1.5822%
Health & Welfare				
- Kaiser Single Rate	\$	746.47	\$	806.19
- Kaiser 2 Party Rate	\$	1,492.94	\$	1,612.38
- Kaiser Family Rate	\$	1,940.82	\$	2,096.09
- Delta Dental Rate	\$	122.21	\$	122.21
- Vision Care Rate	\$	22.28	\$	22.28
Other Post Employment Benefits (OPEB)				
- Retirees Pay as you Go	\$	867,000	\$	840,000
- 2% of Payroll (Deposited to CalPERS)	\$	705,000	\$	780,000
- CalSTRS On-Behalf - GASB 68	\$	1,984,316	\$	2,450,815
General Administration				
- Property & Liability Insurance	\$	500,900	\$	526,650
- Refuse Disposal	\$	240,000	\$	246,000
- Gas	\$	280,000	\$	250,000
- Electric	\$	945,000	\$	880,000
- Water	\$	445,000	\$	400,000
- Sewer	\$	75,000	\$	75,000
- Election	\$	77,500	\$	80,000

#### **General Fund Revenues**

The District receives revenue in four distinct categories: Local Control Funding Formula, Federal, Other State, and Other Local. Federal and Other State Revenue are restricted to specified purposes.

General Fund Revenues	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Local Control Funding Formula (LCFF)		
State Aid/Categoricals	3,654,835	4,512,222
Education Protection Act (EPA)	1,059,154	1,063,726
Local Property Taxes	40,404,222	40,180,800
Transfer to Deferred Maintenance	(220,000)	(220,000)
Total LCFF	\$ 44,898,211	\$ 45,536,748
Property Tax Transfer (SELPA)	1,049,468	1,122,964
Total LCFF Sources	\$ 45,947,679	\$ 46,659,712

#### **General Fund Revenues -** continued

Federal Revenue	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Title I - No Child Left Behind	242,420	210 226
	243,420	319,326
Special Education	840,960	860,099
Special Education - Federal Mental Health	69,712	60,930
Vocational Ed. (Carl Perkins)	56,728	63,551
Title II Teacher Quality	73,840	74,500
Title III Immigrant	8,860	8,000
Title III LEP	10,547	10,547
Total Federal Revenues	\$ 1,304,067	\$ 1,396,953
Other State Revenue		
State One Time Discretionary/Mandates	2,738,457	1,260,603
Mandated Block Grant	-	296,800
State Lottery - Unrestricted	690,000	690,000
State Lottery - Instructional Materials	196,200	200,000
Educator Effectiveness	459,756	-
Special Education SELPA - Mental Health	303,894	319,757
Special Education - Workability	144,492	144,492
STRS On Behalf	1,956,726	2,427,510
Total Other State Revenue	\$ 6,489,525	\$ 5,339,162

#### **General Fund Revenues -** continued

Local Revenue	Estimated Actual FY 15-16	Proposed Budget FY 16-17
Parcel Tax - Measure G 2009	6,891,380	6,727,500
Parcel Tax - Measure A 2014	3,710,743	3,622,500
Foundation & Parent Club Pledge	1,522,500	1,500,000
Parents Club	441,895	281,870
Athletic Booster Club	134,370	104,419
Student Body	327,354	204,149
VPA Booster	26,750	-
Education Foundation	713,800	350,012
School Site Auxilliary Account	219,495	-
Athletics/Sports Program	698,400	695,000
Special Ed Apportionment from SELPA	1,177,334	1,074,622
ROP from County	1,037,341	1,112,341
AGATE	22,880	21,000
Testing	434,500	405,000
Aquatic Program Fees	211,713	217,000
Transportation	22,000	10,000
Maintenance & Operations/Fuel	35,000	35,000
City Of Walnut Creek	13,000	20,000
Interest	25,000	25,000
Fingerprinting	12,000	13,000
CC Schools Insurance Group - Safety Grant	3,546	-
Textbook Revolving	11,510	-
Stale Dated Checks	6,000	6,000
Othe Misc Revenue	101,050	98,000
Total Local Revenue	\$ 17,799,561	\$ 16,522,413

#### **Parcel Taxes**

Measures G and A were approved by the electorate on November 3, 2009, and May 4, 2014, respectively. Each measure renewed an existing parcel tax. Measure G is a permanent \$189 per parcel tax. Measure A is a permanent \$112 per parcel. The ballot language below lists how the proceeds of both measures can be spent.

#### Measure G (November 3, 2009)

Proceeds of the Excellence in Education Tax shall be authorized to be used to provide financial support to school programs, as follows:

- 1. To help preserve funding to core academic programs;
- 2. To help preserve science, mathematics, arts, music, and foreign language courses;
- 3. To help maintain library hours;
- 4. To provide other financial support to the extent of available funds to maintain the District's academic programs, including the purchase of instructional equipment, materials and supplies.

#### Measure A (May 6, 2014)

Proceeds of the Emergency Education Act shall be authorized to be used to provide financial support to school programs, as follows:

- 1. Fund advanced courses in math, science, technology, music and the arts;
- 2. Attract and retain highly qualified teachers;
- 3. Keep textbooks and instructional materials up-to-date;
- 4. Maintain manageable class sizes;
- 5. Provide librarians, counselors, and career training;
- 6. Keep technology up-to-date; and
- 7. To the extent funds are available, to maintain the District's academic programs, including the purchase of instructional equipment, materials and supplies.

#### **Measure G & A Parcel Taxes**

	F	FY 15-16	FY 16-17			
REVENUES	Full Time Equivalent (FTE)	Estimated Actual	Full Time Equivalent (FTE)	Proposed Budget		
Measure G		\$ 6,891,380		\$ 6,727,500		
Measure A		3,710,743		3,622,500		
TOTAL REVENUES		10,602,123		10,350,000		
EXPENDITURES						
Regular Instruction Supporting						
Seventh Period and Electives	67.00	7,580,036	61.00	6,896,738		
Subtotal	67.00	7,580,036	61.00	6,896,738		
Instructional Support:		, , ,				
Athletic Directors Release	-	-	-	-		
Leadership Class Release	0.80	88,861	0.80	103,680		
Librarians & Extended Hours	5.00	482,404	5.00	509,931		
Subtotal	5.80	571,265	5.80	613,611		
Instructional Technology Support:						
Instructional Technology Coordinator Release	0.80	140,173	0.80	106,491		
Instructional Technology Specialist	-	40,700	-	43,000		
Site Support Technician	4.00	205,607	4.00	276,712		
Subtotal	4.80	386,480	4.80	426,203		
Guidance, Counseling & Nurse Services						
Career Centers	3.00	174,369	4.00	238,504		
Counseling Services	15.40	1,837,977	15.40	1,911,036		
Nurses	2.10	256,858	2.10	259,639		
Subtotal	20.50	2,269,204	21.50	2,409,179		
General Administrative Costs						
Administrative costs		10,000		10,000		
TOTAL EXPENDITURES	98.10	10,816,985	93.10	10,355,731		
NET INCREASE (DECREASE) IN FUND BALANCE		(214,862)		(5,731		
BEGINNING BALANCE		530,593		315,731		
		\$ 315,731		\$ 310,000		

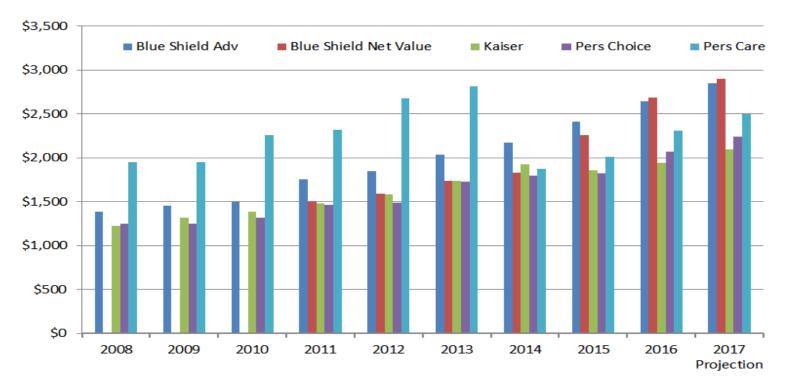
### **General Fund Expenditures**

Most of the expenditures are committed to salaries and benefits for employees of the District. It takes people to teach students, and at Acalanes Union High School District, 83% of the expenditures budgeted are for the services of District employees. This is slightly below the state average.

Employee salaries are divided into three separate line items: certificated, management, and classified employees. Certificated employees include teachers, counselors, nurses, librarians, psychologists, and others who provide services that require credentials from the state of California. Classified employees include all of the support personnel in the District, including administrative assistants, technicians, food service, maintenance, grounds and custodial personnel. Management employees include principals, associate principals, instructional leaders, classified management, and district superintendents.

General Fund Expenditures	Estimated Actuals FY 15-16	Proposed Budget FY 16-17
Certificated Salaries	31,046,597	30,567,956
Classified Salaries	9,055,762	8,822,602
Employee Benefits	17,056,857	19,260,752
Books and Supplies	2,432,756	2,300,518
Services & Other Operating Expenses	9,333,537	9,034,503
Capital Outlay	212,819	215,950
Other Outgo -	-	-
Indirect/Direct Support Costs - Adult Ed	-	-
Transfer Out - Building Fund - Aquatics	90,000	92,000
Transfer Out - Adult Education	-	-
Transfer Out - Food Service Fund	100,000	140,000
Total	\$ 69,328,328	\$ 70,434,281

### **Family Health Plan Rate Increase**



The chart above illustrates the rise in health care costs over the past decade. It's based on the family plan of each provider.

The table represents the CalPERS premium rates for the 2017 calendar year and the percentage change over 2016. CalPERS board approved the rates on June 17, 2016.

	2017 Monthly Premiums								
Medical Plan	Single	2 Party	Family	% Change from PY					
Blue Shield Advantage	1,025	2,050	2,665	0.85%					
Blue Shield Net Value	N/A	N/A	N/A	N/A					
Kaiser	733	1,467	1,907	-1.75%					
PERS Choice	830	1,661	2,159	4.00%					
PERS Care	932	1,865	2,424	4.85%					

### CalSTRS and CalPERS Pension Contribution Rate Increases

CalSTRS Rates	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Employer Contribution Rate	8.25%	8.88%	10.73%	12.58%	14.43%	16.28%	18.13%	19.10%
Employer Conrtibution	2,297,341	2,502,560	3,076,922	3,642,429	4,233,460	4,825,481	5,427,863	5,749,233
Net Increase	N/A	205,219	574,362	565,507	591,031	592,021	602,382	321,371
CalPERS Rates	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Employer Contribution Rate	11.42%	11.771%	11.847%	13.88%	15.50%	17.10%	18.60%	20.40%
Employer Conrtibution	843,636	869,176	876,058	1,055,422	1,204,745	1,352,819	1,492,679	1,661,770
Net Increase	N/A	25,540	6,882	179,363	149,324	148,074	139,860	169,091
Budget Increase	N/A	230,759	581,244	744,871	740,354	740,095	742,242	490,462
Cummulative Increase	N/A	230,759	812,003	1,556,874	2,297,228	3,037,323	3,779,565	4,270,027

#### **General Fund Budget Proposal**

GENERAL FUND	Estimated Actual FY 15-16	Budget Proposal FY 16-17
LCFF Sources	45,947,679	46,659,712
Federal Revenue	1,304,067	1,396,953
Other State Revenue	6,489,525	5,339,162
Other Local Revenue	17,799,561	16,522,413
Total Revenues	71,540,832	69,918,240
Certificated Salaries	31,046,597	30,567,956
Classified Salaries	9,055,762	8,822,602
Employee Benefits	17,056,857	19,260,752
Books & Supplies	2,432,756	2,300,518
Services, Other Op Expenses	9,333,537	9,034,503
Capital Outlay	212,819	215,950
Other Outgo	-	-
Direct Support/Indirect Costs	-	-
Interfund - Transfer In/Out	190,000	232,000
Total Expenditures	69,328,328	70,434,281
Net Increase in Fund Balance	2,212,504	(516,041)
Beginning Fund Balance - July 1	9,309,737	11,522,241
Ending Fund Balance - June 30	11,522,241	11,006,200
	17%	16%

### **Components of Ending Fund Balance**

		FY 15-16 Estimated Actual	FY 16-17 Budget Proposal		
Ending Fund Balance	\$	11,522,241	\$	11,006,200	
Revolving Cash	\$	17,000	\$	17,000	
Legally Restricted Balance - Categorical					
Educator Effectiveness		309,506		80,506	
Restricted Lottery - Instructional Materials	_	352,638		410,638	
Routine Repair Maintenance	_	193,224		550,319	
School Site Auxilliary		280,000		-	
Foundation/Parent Club		27,548		39,418	
Other School Local Resources		135,380		66,811	
	\$	1,298,297	\$	1,147,692	
Required 6% Designated for Economic Uncertainties					
3% Required Reserve for Economic Uncertainties		2,079,850		2,113,028	
3% Reserve - Board Resolution 10-11-29		2,079,850		2,113,028	
	\$	4,159,700	\$	4,226,056	
Other Designations					
Vacation Liability		488,722		488,721	
Measure G & A		315,731		310,000	
Classified Retiree - SEIU		29,530		22,006	
ADEF/Stale Dated Checks/Testing		198,559		160,208	
LCFF - State Instructional Materials Textbooks		666,311		532,283	
LCFF - School Site Council/Supplemental		113,430		113,430	
One Time Discretionary		2,020,449		905,950	
Mandated Cost		-		296,800	
STRS & PERS 4 Year Projected Increase		2,214,513		2,786,054	
	\$	6,047,245	\$	5,615,452	
Undesignated Amount	\$	(0)	\$	(0)	

## **Multi-Year Projection Assumptions**

General Fund - Combined Unrestricted & Restricted	FY 15-16 Estimated Actual 06-30-16		FY 16-17 Budget Proposal			FY 17-18 Budget Projection	FY 18-19 Budget Projection
<b>Revenue Assumptions</b>							
LCFF Gap Funding based on DOF	51.97%		54.84%			73.96%	2.42%
LCFF Funding	\$ 44,898,211	\$	45,756,74	8	\$	48,866,002	\$ 49,665,175
LCFF Excess Property Tax	\$ 1,095,610		-			-	-
Increase in Enrollment	144 students	2	4 students	S	1	92 students	8 students
One Time - Discretionary Funds	\$ 2,738,457	\$	1,260,60	)3		-	_
One Time - Educator Effectiveness	\$ 459,756	\$	-			-	-
Mandated Programs Block Grant	\$ -	\$	296,80	0		-	-
Foundation/Parent Club Support	\$ 1,522,500	\$	1,500,00	0	\$	1,500,000	\$ 1,500,000
Other Local - ROP	\$ -	\$	-		\$	(250,000)	\$ (450,000)
State CalSTRS on Behalf - GASB 68	\$ 1,984,316	\$	2,450,81	5	\$	2,450,815	\$ 2,450,815
Expenditure Assumptions							
Salary Adjustments - Step & Column/Retirees	\$ 311,636	\$	375,52	26	\$	312,251	\$ 327,043
CalSTRS Increase	\$ 525,780	\$	612,78	37	\$	678,819	\$ 588,751
CalPERS Increase	\$ 48,541	\$	194,61	0	\$	153,014	\$ 154,786
Additional Staffing for Growth	\$ -	\$	-		\$	971,500	\$ -
Kaiser 2018	\$ -	\$	-		\$	307,800	\$ -
One Time expenditures	\$ 1,662,400	\$	1,694,50	0	\$	985,000	\$ (685,000)
State CalSTRS on Behalf - GASB 68	\$ 1,984,316	\$	2,450,81	5	\$	2,450,815	\$ 2,450,815

### **Multi-Year Projections**

General Fund - Combined Unrestricted & Restricted	FY 15-16 Estimated Actual 06-30-16	%	FY 16-17 Budget Proposal	FY 17-18 Budget Projection	FY 18-19 Budget Projection
REVENUES					
Local Control Funding Formula (LCFF)	45,947,679	64%	46,659,712	49,768,966	50,558,139
Federal Revenue	1,304,067	2%	1,396,953	1,410,923	1,425,032
Other State Revenue	6,489,525	9%	5,339,162	6,857,695	6,908,184
Other Local Revenue	7,197,438	10%	6,172,413	5,922,413	5,472,413
Other Local Revenue - Parcel Tax	10,602,123	15%	10,350,000	10,350,000	10,350,000
Total Revenues	71,540,832	100%	69,918,240	74,309,996	74,713,768
EXPENDITURES					
Certificated Salaries	31,046,597	45%	30,567,956	31,353,207	31,406,750
Classified Salaries	9,055,762	13%	8,822,602	8,892,602	8,947,602
Employee Benefits	17,056,857	25%	19,260,752	23,120,732	23,834,702
Books & Supplies	2,432,756	4%	2,300,518	2,364,933	2,428,786
Services, Other Op Expenses	9,333,537	13%	9,034,503	9,287,469	9,538,231
Capital Outlay	212,819	0%	215,950	250,000	_
Other Outgo	-	0%	-	-	-
Direct Support/Indirect Costs	-	0%	-	-	-
Transfers Out	190,000	0%	232,000	281,000	281,000
Contributions - to Restricted Programs	-	0%	-	-	-
Total Expenditures	69,328,328	100%	70,434,281	75,549,943	76,437,070
Net Increase/(Decrease) in Fund Balance	2,212,504		(516,041)	(1,239,947)	(1,723,302)
Beginning Balance	9,309,737		11,522,241	11,006,200	9,766,253
Estimated Fund Balance	11,522,241		11,006,200	9,766,253	8,042,951
	17%		16%	13%	11%

# **Other District Funds**

### **Adult Education Fund**

Acalanes Union High School District		2015-16		2016-17	
Adult Education Fund - 11		stimated		Adopted	
		Actual	Budget		
	(	06/30/16	07/01/16		
REVENUES					
LCFF Sources	\$	-	\$	-	
Federal Income		50,307		50,307	
State Income		574,888		560,302	
Local and Other Income		621,117		571,800	
TOTAL REVENUES	<u>\$</u>	1,246,312	<u>\$</u>	1,182,409	
EXPENDITURES and OTHER FINANCING					
Certificated Salaries	\$	382,082	\$	398,152	
Classified Salaries		210,480		162,127	
Benefits - All		154,462		80,595	
Books and Supplies		49,447		70,807	
Other Services		154,436		181,540	
Capital Outlay		-		-	
Direct Support/Indirect Costs		-		_	
Inter Fund Transfers Out		-		-	
Inter Fund Transfers (In)		_		_	
TOTAL EXPENDITURES and					
OTHER FINANCING	<u>\$</u>	<u>950,907</u>	<u>\$</u>	893,221	
Net Increase/Decrease in Fund Balance	<u>\$</u>	295,405	<u>\$</u>	289,188	
FUND BALANCE					
Beginning Balance @ 7/1	\$	145,977	\$	441,382	
Estimated Ending Balance @ 6/30	\$	441,382	\$	730,570	
COMPONENTS of ENDING FUND BALANCE	£				
Assigned - Other Assignments	\$	441,382	\$	730,570	

The Adult Education Fund was established to account for revenues and expenditures to provide for and operate adult education programs.

There are two sources or revenues in the Adult Education program.

- The Fee Based Program includes classes that are recreational and offered on a break-even basis.
- Adult Education Block Grant (AEBG) is provided to promote expansion & improvement in:
  - -- High school equivalency/diploma
  - -- Citizenship/ESL
  - -- Workforce entry & reentry
  - -- Adults with disabilities
  - -- Short-term career technical
  - -- Pre-apprenticeship
  - -- Child development for elementary & secondary school children

### **Cafeteria Fund**

Acalanes Union High School District		2015-16		2016-17	
Cafeteria Fund - 13	I	Estimated		Adopted	
	Actual		Budget		
		06/30/16	07/01/16		
REVENUES					
LCFF Sources	\$	_	\$	_	
Federal Income		145,000		139,400	
State Income		10,000		12,800	
Local and Other Income		1,062,100		1,080,150	
TOTAL REVENUES	\$	1,217,100	\$	1,232,350	
EXPENDITURES and OTHER FINANCING					
Classified Salaries	\$	564,915	\$	588,979	
Benefits - All		214,915		219,738	
Food Cost and Supplies		524,280		546,250	
Other Services		12,975		17,383	
Capital Outlay		-		-	
Other Outgo		-		-	
Direct Support/Indirect Costs		-		_	
Inter Fund Transfers (In) from General Fund		(100,000)		(140,000)	
TOTAL EXPENDITURES and					
OTHER FINANCING	<u>\$</u>	1,217,085	<u>\$</u>	1,232,350	
Net Increase/Decrease in Fund Balance	<u>\$</u>	15	<u>\$</u>		
FUND BALANCES					
Beginning Balance @ 7/1	\$	9,415	\$	9,430	
Estimated Ending Balance @ 6/30	\$	9,430	\$	9,430	
COMPONENTS of ENDING FUND BALANCE					
Reserve for Change Fund		9,430		9,430	

The Cafeteria Fund was established to account for the operation of the Food Service program and the goal of this fund is to break-even.

This year, new breakfast and lunch menu items were offered throughout the year and special BBQ days generated increased sales. Sales increased by 9% from the adopted budget.

The General Fund will continue to make a contribution this year and next, but will monitor operations so the program can operate on a break-even basis.

### **Deferred Maintenance Fund**

Acalanes Union High School District		2015-16		2016-17	
Deferred Maintenance Fund - 14		Estimated	Adopted		
		Actual		Budget	
		06/30/16		07/01/16	
REVENUES					
LCFF Sources	\$	220,000	\$	220,000	
Federal Income		-		-	
State Income		-		-	
Local and Other Income		1,000		2,000	
TOTAL REVENUES	<u>\$</u>	221,000	\$	222,000	
EXPENDITURES and OTHER FINANCING					
Certificated Salaries	\$	-	\$	-	
Classified Salaries		-		-	
Benefits - All		-		-	
Books and Supplies		8,040		-	
Other Services		_		_	
Capital Outlay		437,564		448,014	
Direct Support/Indirect Costs		-		-	
Interfund Transfer In		(220,000)		(220,000)	
TOTAL EXPENDITURES and	<u>\$</u>	225,604	<u>\$</u>	228,014	
OTHER FINANCING					
Net Increase/Decrease in Fund Balance	<u>\$</u>	(4,604)	<u>\$</u>	(6,014)	
FUND BALANCES					
Beginning Balance @ 7/1	\$	1,091,139	\$	1,086,535	
Estimated Ending Balance @ 6/30	\$	1,086,535	\$	1,080,521	
COMPONENTS of ENDING FUND BALANCE					
Assigned to Deferred Maintenance Projects		1,086,535		1,080,521	

The Deferred Maintenance program has been eliminated with the enactment of the Local Control Funding Formula. Consistent with the LCAP, the Governing Board adopted a resolution to maintain the fund and provide funds from LCFF for major repairs.

The General Fund contribution is \$220,000; the Special Reserve Capital Fund contribution is \$220,000.

Project priorities are based on the Deferred Maintenance Five-Year Plan. The largest deferred maintenance project for 2016-2017 is the roof and wall replacement at Campolindo High School.

# **Building Fund**

Acalanes Union High School District		2015-16		2016-17	
Building Fund 21		Estimated	Adopted Budget		
		Actual			
		06/30/16		07/01/16	
REVENUES					
Federal Income	\$	-	\$	-	
State Income		-		-	
Local and Other Income		806,000		715,000	
TOTAL REVENUES	<u>\$</u>	806,000	<u>\$</u>	715,000	
EXPENDITURES					
Classified Salaries	\$	360,539	\$	334,418	
Benefits - All		109,578		94,485	
Materials & Supplies		371,790		141,000	
Other Services		278,101		129,883	
Capital Outlay		7,595,047		3,997,858	
Direct Support/Indirect Costs		-		-	
TOTAL EXPENDITURES	<u>\$</u>	8,715,055	\$	4,697,644	
OTHER FINANCING SOURCES/USES					
Interfund Tfr (In)/Out		90,000		92,000	
Interfund Tfr (In)/Out to Fund 40		-		-	
Other Sources - Measure E		_		_	
TOTAL OTHER FINANCING SOURCES/USES	\$	90,000	<u>\$</u>	92,000	
Net Increase/Decrease in Fund Balance	\$	(7,819,055)	\$	(3,890,644	
	<u>*</u>	(1,102) 10007	<u>*</u>	(010) 010 11	
FUND BALANCES					
Beginning Balance @ 7/1		15,661,738		7,842,683	
Estimated Ending Balance @ 6/30		7,842,683		3,952,039	
COMPONENTS of ENDING FUND BALANCE					
Reserve for Construction Projects		7,842,683		3,952,039	

The Building Fund includes Measure E and facility rentals. Measure E was approved by the electorate in November 2008. The Building Fund can only be used for capital improvement and expansion projects.

The Measure E projects planned for 2016-2017 include:

- AHS Near completion of science classroom.
- CHS Near completion of landscaping, painting and parking lot paving.
- MHS irrigation and plumbing.
- All sites Near completion of Prop 39 energy saving projects.

### **Capital Facilities Fund**

Acalanes Union High School District		2015-16		2016-17
Capital Facilities Fund - 25 (RDA)		Estimated		Adopted
		Actual	Budget	
		06/30/16		07/01/16
REVENUES				
State Revenues	\$	-	\$	-
Federal/State Revenues		-		-
Local Developer Fees		780,000		500,000
Local and Other Revenues - RDA		135,000		100,000
TOTAL REVENUES	<u>\$</u>	915,000	<u>\$</u>	600,000
EXPENDITURES and OTHER FINANCING				
Certificated Salaries	\$	_	\$	-
Classified Salaries		-		-
Benefits - All		-		_
Materials & Supplies		12,000		-
Other services		19,300		10,000
Capital Outlay		520,000		600,000
Other Outgo		-		-
Direct Support/Indirect Costs		-		-
Inter Fund Transfers (In)/Out		-		-
TOTAL EXPENDITURES and				
OTHER FINANCING	<u>\$</u>	<u>551,300</u>	<u>\$</u>	610,000
Net Increase/Decrease in Fund Balance	<u>\$</u>	363,700	<u>\$</u>	(10,000
FUND BALANCES				
Beginning Balance @ 7/1	\$	2,266,298	\$	2,629,998
Estimated Ending Balance @ 6/30	\$	2,629,998	\$	2,619,998
COMPONENTS of ENDING FUND BALANCE				
Restricted Balance		2,629,998		2,619,998

The Capital Facilities Fund accounts for revenues and expenditures from developer fees and local redevelopment agencies.

These funds are used to offset the impact of residential commercial, industrial and city redevelopment projects.

Expenditure budgets for the 2016-2017 fiscal year are for the construction of a science classroom at Las Lomas High School and a special needs restroom at Acalanes High School. These projects will be completed by the end of August and beginning of September 2016.

### **Special Reserve Fund**

Acalanes Union High School District		2015-16	2016-17	
Special Reserve Fund - 40 (Del Valle)	Estimated Actual		Adopted	
			Budget	
		06/30/16	07/01/16	
REVENUES				
Revenue Limit	\$	-	\$ -	
Federal Income				
State Income				
Local and Other Income		75,000	75,000	
TOTAL REVENUES	<u>\$</u>	75,000	<u>\$ 75,000</u>	
EXPENDITURES and OTHER FINANCING				
Certificated Salaries	\$	-	\$	
Classified Salaries		-	-	
Benefits - All		-	-	
Materials & Supplies		-	-	
Other Services		-	-	
Capital Outlay		50,000	-	
Other Outgo		-	-	
Inter Fund Transfers (In) from Building Fund		-	-	
Inter Fund Transfers Out to Deferred Maintenance		220,000	220,000	
TOTAL EXPENDITURES and				
OTHER FINANCING	<u>\$</u>	270,000	<u>\$ 220,000</u>	
Net Increase/Decrease in Fund Balance	<u>\$</u>	(195,000)	<u>\$ (145,000</u>	
FUND BALANCES				
Beginning Balance @ 7/1	\$	11,497,458	\$ 11,302,458	
Estimated Ending Balance @ 6/30	\$	11,302,458	\$ 11,157,458	
COMPONENTS of ENDING FUND BALANCE				
Assigned - Other Assignments		11,302,458	11,157,458	

The Special Reserve Fund accounts for the revenue and expenditures generated from the interest earned on investments from the partial sale of the Del Valle campus.

This fund has generated investment earnings that allow the District to purchase capital equipment, make capital improvements, and provide the deferred maintenance match.

\$220,000 is budgeted to transfer to the Deferred Maintenance Fund for the 2016-2017 fiscal year.

#### **Retiree Benefit Fund**

calanes Union High School District 2015-16		2015-16		2016-17	
Retiree Benefit Fund - 71		Estimated Actual		Adopted Budget	
REVENUES					
Revenue Limit	\$	-	\$	-	
Federal Income					
State Income					
Local and Other Income		723,557		790,042	
TOTAL REVENUES	<u>\$</u>	723,557	\$	790,042	
EXPENDITURES and OTHER FINANCING					
Certificated Salaries	\$	-	\$	-	
Classified Salaries		-		-	
Benefits - All		-		-	
Books and Supplies		-		-	
Other Services		1,000		1,000	
Other Outgo		-		-	
Direct Support/Indirect Costs		-		-	
Inter Fund Transfers (In)/Out	\$		\$		
TOTAL EXPENDITURES and			•		
OTHER FINANCING	<u>\$</u>	<u> 1,000</u>	<u>\$</u>	<u> 1,000</u>	
Net Increase/Decrease in Fund Balance	<u>\$</u>	722,557	<u>\$</u>	789,042	
FUND BALANCES					
Beginning Balance @ 7/1	\$	1,187,402	\$	1,909,959	
Estimated Ending Balance @ 6/30	\$	1,909,959	\$	2,699,001	
COMPONENTS of ENDING FUND BALANCE					
Assigned to Other Post Employment Benefits		1,909,959		2,699,001	

The Retiree Benefit Fund was established to account for Other Post Employment Benefits (OPEB). Funds are deposited in an irrevocable trust with CalPERS.

For the 2016-2017 fiscal year, 2% of payroll is charged; 1% from ongoing funds and 1% from one-time funds.

The funds are deposited to CalPERS on a quarterly basis.

### **Foundation Private-Purpose Trust Fund**

calanes Union High School District		2015-16		2016-17	
Foundation Private-Purpose Trust Fund 73	Estimated Actual		Adopted		
			Budget		
		06/30/16		07/01/16	
REVENUES					
Revenue Limit	\$	-	\$	-	
Federal Income					
State Income					
Local and Other Income		37,050		13,200	
TOTAL REVENUES	<u>\$</u>	37,050	\$	13,200	
EXPENDITURES and OTHER FINANCING					
Certificated Salaries	\$	-	\$	-	
Classified Salaries		-		-	
Benefits - All					
Books and Supplies					
Other Services		52,500		28,000	
Capital Outlay					
Other Outgo					
Direct Support/Indirect Costs					
Inter Fund Transfers (In)/Out	\$	-	\$	-	
TOTAL EXPENDITURES and					
OTHER FINANCING	<u>\$</u>	52,500	<u>\$</u>	28,000	
Net Increase/Decrease in Fund Balance	<u>\$</u>	(15,450)	<u>\$</u>	(14,800)	
FUND BALANCES					
Beginning Balance @ 7/1	\$	1,138,560	\$	1,123,110	
Estimated Ending Balance @ 6/30	\$	1,123,110	\$	1,108,310	
COMPONENTS of ENDING FUND BALANCE					
Joan Minton Trust Fund		34,611		33,961	
Acalanes High School Misc. Scholarship		67,317		60,518	
MHS Clay Scholarships		1,021,182		1,013,831	

The Foundation Private-Purpose Trust Fund includes donations to Miramonte and Acalanes high schools.

The funds are used to provide scholarships to Miramonte and Acalanes students.



Staff has presented the Governing Board with a balanced budget for the 2016-2017 fiscal year.

The multi-year projection for the subsequent two years demonstrates the District's ability to maintain the 6% reserve for economic uncertainties.

Staff is recommending the Governing Board to adopt the FY 2016-2017 budget.

#### Fiscal Year 2016-2017 Budget Adoption (Single Adoption Budget)

The Governing Board of the Acalanes Union High School District is required to approve the District's budget as of July 1, 2016, and approve the information on the California Department of Education forms, not the PowerPoint presentation.

Copies of the state forms are available at the District office:

Acalanes Union High School District 1212 Pleasant Hill Road Lafayette, CA 94549