

SINGLE PLAN FOR STUDENT ACHIEVEMENT

AT ACALANES CENTER FOR INDEPENDENT STUDY

2010-2012

07-61630-0107524
CDS Code

Revised February 2011

This is a plan of actions to be taken to raise the academic performance of students and improve the school's educational program. For additional information on school programs and how you may become involved, please contact the following person:

Contact Person: Frank Acojido
Position: Director of Adult and Alternative Education
Telephone Number: (925) 280-3900, ext. 4501
Address: 1963 Tice Valley Blvd Walnut Creek, CA 94595
E-mail address: facojido@acalanes.k12.ca.us

Site Plan Goals for 2010-2011

- 1. Improve school-wide attendance to 85% for all long-term students.**
- 2. Improve credits earned so that 85% of the long-term students are at grade level or above.**
- 3. Achieve a 90% or higher graduation rate for long-term students.**
- 4. All students will pass the CAHSEE by their graduation date.**

Long-term students are enrolled for 90+ days.

Acalanes Union High School District

The District Governing Board approved this revision of the School Plan in February xxxx.

Acalanes Center for Independent Study
School Goals for Improving Student Achievement

1. **Attendance** (apportionment days claimed): 85% of our students will be successful in student attendance (as measured by completion of assignments) and will fulfill the compulsory attendance requirements of the state of California.
2. **Credit Retention** (meeting the district standard) 85% of the long-term students will meet the district standard for being at grade level with credits earned.
3. **High School Graduation** (credit and program completion through graduation): 90% of our students will graduate by or before their chronological graduation date (four years after entering high school).
4. **CAHSEE Test Performance:** 100% of our students will pass the CAHSEE test by the conclusion of their senior year.

Rationale:

Many independent study students have come to the school after having academic or attendance trouble at the comprehensive high schools. In analyzing the data surrounding student transfers to CIS, the staff identified some key behaviors that contributed to student difficulties.

Irregular attendance was a barrier to student achievement. To address this, the CIS staff chose improved attendance/work production as one of their goals.

Inability of students to persevere in their studies and earn credits in their classes was identified as a barrier to student success. To address this challenge, the CIS staff chose credit retention as a goal.

GOAL # 1 for Improving Student Achievement: credits/attendance

Attendance (apportionment days claimed): 85% of our students will be successful in student attendance (as measured by student work turned in during teacher meetings and weekly class attendance) and will fulfill the compulsory attendance requirements of the state of California.

Description of Specific Actions to Improve Educational Practice and Student Achievement	Implementers/ Timeline	Related Expenditures	Estimated Cost	Funding Source
<p>Staff will review existing interventions and discuss new methods for improving school-wide attendance.</p> <ul style="list-style-type: none"> • Clear expectations and feedback to students • Review of weekly class attendance • Increase communication with parents through the use of progress reports 	<p>Sept. 2010 – June 2012</p> <p>Site Administrator, Teachers, Support Staff</p>	<p>Staff involvement and time during school day</p>	<p>Misc. certificated hourly rate</p>	<p>General fund</p>
<p>Alignment of Instruction with Content Standards: (WASC Plan #1)</p> <ul style="list-style-type: none"> • Review instructional strategies that align curriculum with District Standards and Benchmarks • Review content alignment with District Standards and Benchmarks • Choices will be provided to students in ways to demonstrate attainment of the content standards 	<p>Sept. 2010 - June 2012</p>	<p>Additional instructional time for students.</p>	<p>Misc. certificated hourly rate</p>	<p>General Fund</p>
<p>Improvement of instructional strategies and materials:</p> <ul style="list-style-type: none"> • Staff development opportunities for staff • Staff analysis of student work staff meetings • Teacher collaboration at staff meetings • Examine instructional materials to determine <ul style="list-style-type: none"> ○ Degree of alignment to content standards ○ If the materials are accessible to the students, given assessed areas of deficiency 	<p>Teachers and Site Administrator</p>	<p>Staff time and effort during school day</p>	<p>Misc. certificated hourly rate</p>	<p>General Fund</p>

GOAL # 1 for Improving Student Achievement Description of Specific Actions to Improve Educational Practice and Student Achievement (continued)	Implementers/ Timeline	Related Expenditures	Estimated Cost	Funding Source
Extended learning time: <ul style="list-style-type: none"> • When needed, students will have opportunity to meet with teacher more than two hours each week • 1-1 instruction • Creation of a Writing Proficiency Class • Summer school and intersession opportunities • Afternoon and evening tutoring in the computer lab 	Sept.2010 - June 2012 Site Administrator writes CIS contracts	Staff time during school day	\$10,000	General and Adult Ed. Funds State extra hourly funding
Increased educational opportunity: <ul style="list-style-type: none"> • Develop WEE opportunities with District Work Experience Coordinator • Develop Individual Learning Plans based on identified areas of need (WASC Action Plan #2) • Intersession, summer school, and community college classes (for juniors and seniors) • Develop increased number of electives for CIS students 	Sept. 2010 - June 2012 Site Administrator	Staff time during school day	Misc. certificated hourly rate	General Fund State CAHSEE grant
Auxiliary services for students and parents <ul style="list-style-type: none"> • Staff members call home regarding absences • Regular meetings on attendance and follow up calls to home by teachers • Parent letters • Progress reports sent home as needed 	Sept. 2010 - June 2012 Attendance letter is sent home Teachers, Support Staff and Site Administrator	Staff and time involvement during school day	Misc. certificated hourly rate	General Fund

<p>Involvement of staff, parents and community: (WASC #3)</p> <ul style="list-style-type: none"> • Parents will be given notification of attendance or credit issues • Parent/teacher conferences • Parent/teacher/student/site administrator conferences • Alternative Education Advisory Committee 	<p>Sept. 2010 - June 2012</p> <p>Site Administrator, Teachers, Support Staff</p> <p>Progress Reports or Attendance Letters is sent home</p>	<p>Staff and time involvement during school day</p>	<p>Misc. certificated hourly rate</p>	<p>General Fund</p>
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<p>GOAL # 2 for Improving Student Achievement: Credit Retention (meeting the district standard): The majority of students entering CIS are deficient in credits and are below the district standard for their grade. 85% of the long-term students will meet the district standard for being at grade level for credits earned.</p>				
Description of Specific Actions to Improve Educational Practice and Student Achievement	Implementers/ Timeline	Related Expenditures	Estimated Cost	Funding Source
<p>Establish clear expectations for parent and student in initial orientation</p> <ul style="list-style-type: none"> • Master CIS agreement with clear roles and responsibilities for students and parents • Working with students to keep them on track • Students are dropped from a class for failure to complete the contract (non-performance or non-attendance) • Student weekly assignment sheet explained to students for each course 	<p>Sept. 2010 - June 2012</p> <p>Site Administrator, Teachers</p>	<p>Staff time during school day</p>		<p>General Fund</p>

Provide communication and feedback <ul style="list-style-type: none"> • Regular meetings on attendance and follow up phone calls and/or emails to parents • Progress reports sent home as needed • Truancy letters sent to parents • Referrals to the Student Attendance Review Board 	Sept. 2010 - June 2012 Site Administrator, Teachers, Support Staff	Staff time and involvement during the school day	\$350 in mailing costs	General Fund
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GOAL #3 for Improving Student Achievement:

High School Graduation (credit and program completion through graduation): 90% of our students will graduate by or before their chronological graduation date (four years after entering high school).

Description of Specific Actions to Improve Educational Practice and Student Achievement	Implementers/ Timeline	Related Expenditures	Estimated Cost	Funding Source
<ul style="list-style-type: none"> • Review of Aeries records and consultation with the high school counselor prior to student enrollment into CIS • Review Section 504 Plan, SRT result and/or intervention plan with the student and parent • Intense Orientation for student and parent prior to CIS enrollment 	Sept. 2010 – June 2012 Site Administrator	Staff time during school day	No additional cost	General Fund
<ul style="list-style-type: none"> • Use of Individual Learning Plans between teacher and student (WASC Action Plan #2) • Development of relationships between teacher and student as well as teacher and parents (phone contacts and conferences) • Ongoing communication between staff, students and parents 	Sept. 2010 – June 2012 Site Administrator, Support Staff, Teachers	Staff time during school day	No additional cost	General Fund
<ul style="list-style-type: none"> • Use Work Experience Education • Expanded use of ROP • Use of concurrent enrollment with Diablo Valley College • Enrollment in Intercession, Summer School and Adult Education classes • Increase elective offerings 	Sept. 2010 – June 2012 Site Administrator, Registrar	Staff time during school day	No additional cost	General Fund

Goal #4 for Improving Student Achievement:

CAHSEE Test Performance: 100% of our students will pass the CAHSEE test by their Senior year.

Description of Specific Actions to Improve Educational Practice and Student Achievement	Implementers/ Timeline	Related Expenditures	Estimated Cost	Funding Source
<ul style="list-style-type: none"> All sophomores take the CAHSEE test Evaluate test results to diagnose areas of weakness Provide CAHSEE Math and English tutoring for those who have not passed the test. 	Sept. 2010 - June 2012 Site Administrator Math and English teachers	Staff time during school day Materials for CAHSEE review	Misc. certificated hourly rate	General Fund
Improvement of instructional strategies and materials: <ul style="list-style-type: none"> Identify and purchase additional resources or materials 	Sept. 2010 - June 2012 Site Administrator, Teachers	Staff time during school day	\$250 Misc. certificated hourly rate	General Fund and Adult Ed.
Involvement of parents: <ul style="list-style-type: none"> Regular parent conferences at registration for each session to develop the student schedule Specific parent conferences for attendance and academic deficiencies Develop Individual Learning Plan for each student at enrollment 	Sept. 2010 - June 2012 Site Administrator	Staff time during school day	No additional cost	General Fund
Monitoring program implementation and results: <ul style="list-style-type: none"> Identify growth in CAHSEE passing rates 	Sept. 2010 - June 2012 Site Administrator, Teachers	Staff and time involvement during school day	Misc. certificated hourly rate	General Fund

ALTERNATIVE EDUCATION ADVISORY COMMITTEE MEMBERSHIP

Education Code Section 64001 requires that this plan be reviewed and updated at least annually, including proposed expenditures of funds allocated to the through the Consolidated Application, by the alternative education advisory committee. The current make-up of the council is as follows:

Names of Members	Site Admin	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Frank Acojido	X				
Rae Eckholm				X	
Holly Latz		X			
Walter Scroggy		X			
Rebecca Sparks				X	
Alex Madsen					X
			0		
Numbers of members of each category	1	2	0	2	1

RECOMMENDATIONS AND ASSURANCES

The alternative education advisory committee recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

1. The alternative education advisory committee is correctly constituted, and was formed in accordance with district governing board policy and state law.
2. The alternative education advisory committee reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.
3. The alternative education advisory committee sought and considered all recommendations from the following groups or committees before adopting this plan:
4. The alternative education advisory committee reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.
5. This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

6. This school plan was adopted by the alternative education advisory committee on:

Attested:

Frank Acojido
Typed name of Alternative Director

Frank Acojido
Signature of Director

1/14/11
Date

Walter Scroggy
Typed name of AEAC Chairperson

Walter L. Scroggy
Signature of AEAC Chairperson

1-14-11
Date