

# CAMPOLINDO HIGH SCHOOL

## *Home of the Cougars*

Thank you for being a part of the Campolindo coaching team. The time and energy you will dedicate is very much appreciated by our student athletes and the Campolindo community.

**All coaches, paid and volunteer, must be approved by the governing board of the district before being allowed to coach.** In order to place your name on the board agenda, we must have a completed coaching packet submitted via Sportsnet.

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| <input type="checkbox"/> Coaching Application*<br><i>(required once, paid or volunteer)</i>                            | When complete return to the Campolindo Athletic Assistant, <a href="#">Mary Kenny-Broda</a><br><a href="#">Paid Coaching Application</a><br><a href="#">Volunteer Coaching Application</a>   |
| <input type="checkbox"/> Fingerprinting Appointment<br><i>(required once unless not coached for more than 2 years)</i> | Only when your application has been turned in are you eligible to call for an appointment. (Call Naomi Jacobs at the District Office 925-280-3900 x6618)   |
| <input type="checkbox"/> Coaching Certification*<br><i>(one time)</i>  | Go to the NFHS website, nfhs.org, or follow this link: <a href="http://goo.gl/ZGcxj">http://goo.gl/ZGcxj</a> to complete the NFHS "Fundamentals of Coaching and the California State Component" Course. <b>Save and upload your completion certificate to Sportsnet.</b> |
| <input type="checkbox"/> Concussion Certification*<br><i>(every 2 years)</i>   | Go to the NFHS website at <a href="https://nfhslearn.com/courses/61151/concussion-in-sports">https://nfhslearn.com/courses/61151/concussion-in-sports</a> <b>Save and upload your completion certificate to Sportsnet.</b>   |
| <input type="checkbox"/> Sudden Cardiac Arrest Certification*<br><i>(every 2 years)</i>                                | Go to the NFHS website at <a href="https://nfhslearn.com/courses/61032/sudden-cardiac-arrest">https://nfhslearn.com/courses/61032/sudden-cardiac-arrest</a> <b>Save and upload your completion certificate to Sportsnet.</b>   |
| <input type="checkbox"/> Heat Illness Prevention Certification*<br><i>(every 2 years)</i>                              | Go to the NFHS website at <a href="https://nfhslearn.com/courses/34000/heat-illness-prevention">https://nfhslearn.com/courses/34000/heat-illness-prevention</a> <b>Save and upload your completion certificate to Sportsnet.</b>   |
| <input type="checkbox"/> TB Clearance<br><i>(every 4 years)</i>  | Submit Certificate of TB Risk Assessment or Exam, see this link: <a href="https://bit.ly/2JgziTd">https://bit.ly/2JgziTd</a> <b>Upload to Sportsnet.</b>   |
| <input type="checkbox"/> CPR/First Aid Certification<br><i>(every 2 years)</i>   | Submit current certification, (it must not expire during your season). Online courses/certification not accepted. <b>Upload to Sportsnet.</b>  |
| <input type="checkbox"/> CIF Coaches Code of Conduct*<br><i>(one time)</i>   | Read and sign the document. Follow this link: <a href="https://goo.gl/QjL39p">https://goo.gl/QjL39p</a> <b>Upload to Sportsnet.</b>  |
| <input type="checkbox"/> Child Abuse reporting Requirements<br><i>(one time)</i>                                       | Read and sign the document. Follow this link: <a href="https://goo.gl/6K0GuL">https://goo.gl/6K0GuL</a> <b>Upload to Sportsnet.</b>  |
| <input type="checkbox"/> Child Abuse Mandated Reporter<br><i>(required annually -for paid coaches)</i>                 | Go to <a href="https://acalanes-ca.safeschools.com/login">https://acalanes-ca.safeschools.com/login</a> , Email Athletic Assistant for login information. <b>Save and upload your completion certificate to Sportsnet.</b>   |

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☐ Sexual Harassment  
(required annually- for  
paid coaches)

Go to <https://acalanes-ca.safeschools.com/login> Email Athletic Assistant for login information. **Save and upload your completion certificate to Sportsnet.**

☐ Ejection Policy\*  
(required annually)

Read and sign the document. Follow this link: <https://goo.gl/yhHGAh> **Upload to Sportsnet.**

☐ Payroll Packet\*  
(annually & per sport)

Complete only if you are confirmed to receive a stipend.  
**(See next step)**

☐ Athletic Director Appt

Make an appointment with the Campolindo Athletic Director, [Raymond Meadows](#) to sign your **coaching contract** and submit your **payroll packet** once all documents have been uploaded to Sportsnet

### **Instructions to upload documents to Sportsnet:**

- Go to the Sportsnet website at: <https://sportsnethost.com/auhsd-campolindo>
- If you do not have an account, click "Activate Your Account" at the bottom of the page.
- If you have an account, enter your email address and password, change "Athlete Management" to "Coach Management" and click "Sign In."
- On the menu bar across the top, click "Coaches."
- In the box "Search for coach," enter your name and click "Go."
- Click on your name. \*If you do not see your name, email Athletic Director, [Raymond Meadows](#)

**All coaches need to complete the list of requirements under "Expiration Dates."** Any requirement that does not have a date in the right column must be completed. Any requirement that has a date in the right column does not need to be completed.

**The governing board meets 1 to 2 times a month and submissions for the agenda must be received at least 2 weeks in advance. To ensure you are eligible to coach at the start of your season, please plan accordingly and submit your documents to Sportsnet as soon as possible.**

\*Forms and/or links may also be found on the [Campolindo website](#) under [athletics/coaches](#).