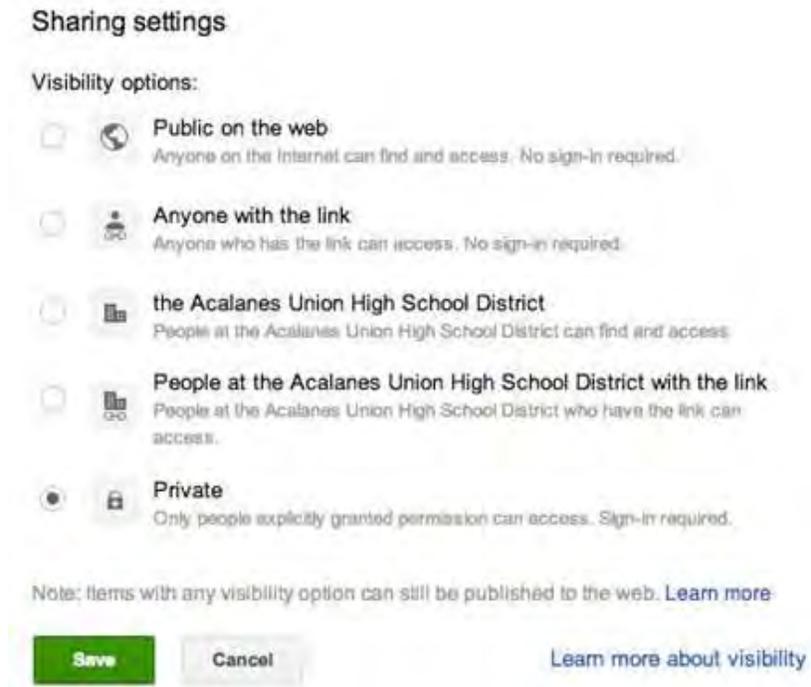


## Privacy Settings for Google

Here are the choices for setting up how you would like to “share” your files, images, presentations, forms or websites using Google



The screenshot shows the 'Sharing settings' dialog box in Google Drive. It features a title bar 'Sharing settings' and a section 'Visibility options:' with five radio button options. The 'Private' option is selected. Below the options is a note: 'Note: Items with any visibility option can still be published to the web. Learn more'. At the bottom, there are three buttons: a green 'Save' button, a grey 'Cancel' button, and a blue 'Learn more about visibility' link.

**Sharing settings**

Visibility options:

- Public on the web**  
Anyone on the Internet can find and access. No sign-in required.
- Anyone with the link**  
Anyone who has the link can access. No sign-in required.
- the Acalanes Union High School District**  
People at the Acalanes Union High School District can find and access.
- People at the Acalanes Union High School District with the link**  
People at the Acalanes Union High School District who have the link can access.
- Private**  
Only people explicitly granted permission can access. Sign-in required.

Note: Items with any visibility option can still be published to the web. [Learn more](#)

**Save** **Cancel** [Learn more about visibility](#)

- **Select** “Anyone with the link” “People at the Acalanes Union High School District with the link” or “Private,” using the auhsdonline.org email accounts.
- **DO NOT** use student’s last names online; only use first names and first initial of last name.

If you need more information about sharing settings click on this link:

<https://support.google.com/drive/answer/2494886?hl=en>