

# Acalanes Union High School District

## Student Technology Device, Internet and Network Responsible Use Agreement

AUHSD is dedicated to the use of technology as a tool to enhance educational excellence by facilitating resource sharing, innovation, and communication. Specifically the use of the Internet provides opportunities to access a wide variety of information, reference materials, and educational resources. In addition, the district uses an online community system to enhance the learning environment.

Signatures of the student and guardian are required prior to accessing the district's Network. The use of the Network and access to the Internet is a privilege, not a right. Any violation of this agreement may result in the loss of the user's network access, disciplinary and/or legal action, including suspension or expulsion from District schools, and/or criminal prosecution by government authorities. The District intends to cooperate with the investigation of any legitimate law enforcement agency should any user action on the Network lead to such an investigation.

### Terms and Conditions of the Agreement

**Personal Responsibility:** All rules of conduct in the Board Policy and Student Handbooks apply when accessing the Network and/or utilizing computers and electronic devices.

**Primary Use:** The purpose of providing access to the Network and the Internet is to support classroom instruction and student learning. Use of the Network and Internet must be in support of the educational objectives of the District.

**Services:** There is no warranty of any kind, whether expressed or implied, for this service. The District denies any responsibility for the accuracy of the information obtained through these services. The District utilizes an Internet filter to block access to inappropriate content in accordance with CIPA (Children's Internet Protection Act). The District reserves the right to monitor users' network activities and delete any inappropriate, unauthorized or illegal material. Therefore, users should have no expectation of privacy concerning the use of the AUHSD Network. This includes, but is not limited to, all electronic communication.

The students and parents/guardians agree to not hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or users' mistakes or negligence. They shall also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred.

### Student Responsible Use Includes:

- Protecting the integrity of your own school accounts and passwords by not sharing either with others.
- Protecting the integrity of your content folders by not leaving your computer logged in for others to use.
- Respecting the Network and its users by not altering or hacking system settings, network settings or file directories.
- Respecting district property by not altering or damaging district equipment, materials, data and network security settings.
- Protecting the district network by not downloading or installing "executable" files, games or documents.

- Accessing chat, application or social networking sites only when directed to do so by your teacher to complete school assignments.
- Following copyright rules by not transmitting or plagiarizing documents, software or media protected by copyright law.
- Following federal and state regulations by not transmitting defamatory obscene, pornographic, offensive, disruptive, threatening, bullying or harassing messages or media. (Note: Offensive content would include, but is not limited to, sexual comments or images; racial slurs; gender-specific comments; or any comments, messages or media that would offend someone on the basis of his or her age, sexual orientation, religious or political beliefs, national origin or disability.)
- Respecting the rights of others by not deleting, copying, modifying or forging other users' names, emails, files or data or disguising your identity, impersonating other users or sending anonymous email.
- Protecting your privacy and the privacy of others by not sharing personal information on the Internet including full name, home address, age, and telephone numbers or other identifying information.
- Only using the Network for legal transactions and not for business or profit making activities.
- Posting your student work responsibly by following the directions of your teachers.

**Student Technology Device Agreement:** Students who are issued a technology device by the school also agree to the following:

- I will be responsible for the loss or damage of my device or any device accessories.
- I understand that the care of the device is my responsibility
- I will never leave my device unattended.
- I will ensure that my device battery is charged nightly.
- I will never loan my device out to other individuals.
- I will keep food and beverages away from my device to avoid damage.
- I will avoid using objects that may scratch my screen.
- I will not expose my device to extreme temperatures and direct sunlight.
- I will not delete any school installed applications or software.
- I will not disassemble any part of my device or attempt any repairs.
- I will use my device in ways that are educational and appropriate.
- I will follow the AUHSD Acceptable Use Policy at all times.
- I understand that my device can be searched by the district or site administration at any time.
- I agree to follow the school procedures for lost, stolen, or damaged devices.
- I will not place decorations (such as stickers, markers, etc.) on district owned devices.
- I will not modify or remove the asset tag or bar code on district owned devices.
- I will return any district owned device or accessories at the appropriate time.

It is also agreed upon and understood that students will publish school projects and assignments on the district Network and Internet sites as directed by their teacher(s) and will utilize Google Apps for Education, Apple IDs created by the district, as well as LMS credentials. Class assignments, presentations and projects posted on the district Network or designated Internet sites must follow the guidelines of the acceptable use policy.