



# *2020-2021 Budget Adoption*



**Governing Board:**

Nancy Kendzierski, President  
Christopher Severson  
Kristin Connelly  
Kathy Coppersmith  
Bob Hockett

**Administration:**

John Nickerson – Superintendent  
Aida Glimme - Associate Superintendent, Educational Services  
Amy McNamara – Associate Superintendent, Administrative Services  
Julie Bautista – Chief Business Official, Business Services  
Glenn Peña – Director, Fiscal Services

**June 17, 2020**

*We educate every student to excel and contribute in a global society.*



## Message from the Superintendent

The global COVID-19 health crisis has had a devastating impact on the California economy and State budget, and the 2020-2021 May-Revise proposal reflects the worst school budget in over 40 years with unprecedented reductions in State funding, including a 10% Local Control Funding Formula (LCFF) reduction. The funding level would be even less without cross fiscal year deferrals. The State is proposing some minimal relief with pension obligation reductions in 2020-2021 and 2021-2022.

The LCFF funding level for the District is significantly less than virtually all California high school districts and will be substantially below the District's 2007-2008 pre-recession State funding level. Partly due to the low LCFF funding level, local property tax has again exceeded State funding and results in the District being community funded. The District projects it will continue to receive more local property tax than the LCFF funding level in 2020-2021 and the following two years.

The District projects a budget deficit in 2020-2021 and the subsequent two years, during which time the reserve is projected to fall from 14% to 9%. The Governing Board has passed resolutions setting 10% as a target reserve given the size of the District and the community funded status.

The budgetary pressures on the District continue to increase. Deployment of the reserve and local revenues through the excess property tax, community parcel taxes (Measures G & A) and local support from our school education foundations and parent groups that have enabled



## Message from the Superintendent (continued)

the District to preserve the highest quality academic programs and support services. Deployment of the reserve cannot be a long-term strategy.

The District completed its third year of the three-year Local Control and Accountability Plan (LCAP), 2017-2020. Revision of the LCAP has been suspended given the COVID-19 crisis. The budget remains aligned to the current LCAP. A revised LCAP will be presented to the Governing Board in December and the new LCAP cycle will begin for the 2021-2022 school year with Board approval of the 2021-2024 LCAP anticipated in June 2021.

On behalf of the District, I would like to express appreciation for the leadership, foresight and prudent fiscal planning of Julie Bautista, Chief Business Official, Glenn Peña, Director of Fiscal Services, and the District Business Department. The 2020-2021 budget documents reflect their commitment to sound financial planning and absolute transparency. Should you have questions about the AUHSD budget, please contact Chief Business Official Julie Bautista ([jbautista@auhdschools.org](mailto:jbautista@auhdschools.org)).

Thank you for your support of the Acalanes Union High School District.

Sincerely,

John Nickerson, Superintendent



## Introduction

Per California Education Code section 42127, the Governing Board shall hold a public hearing, adopt a budget and file it with the County Superintendent of Schools on or before July 1.

The Acalanes Union High School District (AUHSD) budget development process ensures the adopted budget complies with the state standards and criteria adopted by the State Board of Education. The budget allows the District to meet its financial obligations and is consistent with a financial plan that will enable the District to satisfy its multi-year financial commitments.

Governor Newsom's January budget proposal, developed against the backdrop of an extraordinarily strong economy, anticipated a multibillion dollar surplus in a \$222 billion spending plan. The Governor's May Revise, shaped by the COVID-19 pandemic and the ensuing measures to keep Californians safe and healthy, bears little resemblance to a once positive outlook.

The budget proposal assumes the State will suffer from a \$41.2 billion loss in revenues compared to the January estimates and revenue losses are compounded by the growing number of Californians who need access to state safety services, bringing the state's total shortfall to \$54 billion.



## Introduction (continued)

The May Revision is guided by the principle of prudent fiscal management to protect public health, public safety and public education.

The proposal is a multiyear effort to address the state's budget shortfall through a combination of efforts. This will include drawing down reserves from State Budget Stabilization account over the next three years, canceling planned program expansions and new programs proposed in January, making programmatic reductions across all government programs, deferring payments to K-12 and community colleges and the use of one time Federal funds.

Proposition 98 funding levels have decreased by 23% from the 2019 State Budget Act over the three-year budget period. For FY 20-21, the budget proposes an even larger decline, Prop 98 guarantee at \$70.5 billion, a decrease of \$13.5 billion from the January budget proposal and an almost \$7 billion decrease year over year.

Cost of living adjustment (COLA) of 2.31% is slightly higher than the 2.29% in the January proposal, May budget proposal suspends the COLA in FY 20-21 for all eligible programs, including LCFF. May Revision proposes a reduction in addition to the statutory COLA suspension – for a total cut of 10% or \$6.5 billion.



## Introduction (continued)

Other budget proposals are to strategically use Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act funds and Elementary & Secondary School Emergency Relief (ESSER) funds to support LEAs that receive Title 1 funding. These funds will go towards programs that address equity gaps widened by school closures, and will be used for necessary modifications to open schools.

The May Revise proposes a 15% increase in Special Education base grants over the amount provided in 2019-20 and reallocates \$2.3 billion paid to CalSTRS and CalPERS towards long-term unfunded liabilities to further reduce employer contribution rates in 2020-2021 and 2021-2022. This will free up limited dollars to sustain programs and services.

At the District level, AUHSD is challenged with the uncertainty of our local property tax revenues. Since the implementation of LCFF, the District received more property taxes funding than LCFF entitlement putting the District in a Basic Aid Status. The assumption of 2% growth in property tax is a conservative approach anticipating this recession will affect property tax collections over the next two years.



## Introduction (continued)

The county office continues to reinforce the need for reserves over the minimum reserve requirements. Local Educational Agencies (LEA's) should maintain minimum reserve levels sufficient to protect educational programs from severe disruption in an economic downturn. The District's newly adopted policy to keep an additional 7% reserve over the minimum required recognizes the importance of maintaining fiscal solvency.

The Local Control Accountability Plan (LCAP) is a component of LCFF. Under LCFF, all LEA's are required to prepare an LCAP that includes District goals, services and actions with an emphasis on aligning District practices and resources to meet the goals and address state priorities. The LCAP is now in the forefront of the District's budget development process.

Once the Governor signs the budget, the District is required to revise the budget for any substantial changes, and these will be presented to the Board at a regularly scheduled August meeting.



## AUHSD Budget – All Funds

California law requires that LEA's take certain prescribed actions in the adoption of the annual operating budget. Aside from assuring that governing boards will review the Adoption Budget in an orderly fashion, the statutes are intended to afford the community an opportunity to review and comment on the spending plan of the school district. The District utilizes nine separate funds within the District's adopted budget, with the general fund being the primary fund of the District.

<b>Fund</b>	<b>Description</b>
01	General
11	Adult Education Special Reserve
13	Cafeteria Special Reserve
14	Deferred Maintenance
21	Building
25	Capital Facilities
40	Special Reserve Capital Outlay
71	Retiree Benefit
73	Foundation Private Purpose Trust Fund





# Definition of Funds

## General Fund

The General Fund is the primary operating fund for the District. It is used to account for the ordinary operations of the District.

## Adult Education Fund

The Adult Education Fund accounts for the Adult Education Block Grant (AEBG), Federal Grants and Local Fee Based Program. The fund is being maintained on a break-even basis.

## Cafeteria Special Reserve Fund

The Cafeteria Special Reserve Fund is used to account separately for Federal, State, and Local revenue to operate the food services program of the District.

## Deferred Maintenance Fund

This fund was eliminated by the Local Control Funding Formula. The Governing Board adopted Resolution # 14-15-17 to maintain the fund to provide major repairs.

## Building Fund

The Building Fund exists primarily to account separately for proceeds from the sale of bonds. The fund can also be utilized to account for revenue from rentals and leases.

## Capital Facilities Fund

The Capital Facilities Fund accounts for revenue from Developer Fees & local redevelopment agencies.

## Special Reserve for Capital Outlay Fund

The Special Reserve for Capital Outlay Fund was created with the sale of surplus school property. The Del Valle Site Sale Reserve is located in this fund.

## Retiree Benefit Fund

The Retiree Benefit Fund was established for Other Post Employment Benefits (OPEB) that are deposited into an irrevocable trust.

## Foundation Private-Purpose Trust Fund

The Foundation Private-Purpose Trust Fund is used to account separately for gifts or bequests.



## Local Control Accountability Plan

The District Local Control Accountability Plan (LCAP) is the standard by which we guide and execute our efforts to educate AUHSD students. Comprised of goals, actions and services that focus and align District practices and resources to ensure students are college and career ready upon graduation, the LCAP is a component of the Local Control Funding Formula (LCFF).

Executive Order (EO) N-56-20, issued April 22, 2020, addresses the impact of continued school closures on a Local Educational Agency's (LEA's) ability to conduct meaningful annual planning through engagement with stakeholders. It issues timeline and approval waivers for the LCAP and Budget Overview for Parents, as well as waiving certain budgetary requirements.

Under the Executive Order, the district is required to adopt a written Covid-19 Operations report explaining to the community the changes to program offerings the district has made in response to school closures to address the Covid-19 emergency and the major impacts on students and families. The report will include:

- overview explaining changes to program offerings
- how English learners', foster youth' and low-income students' needs are being met
- how high-quality distance learning opportunities are being maintained
- how school meals are being served while adhering to social distancing practices
- how students are being supervised during ordinary school hours

The report must be adopted by the local governing board in conjunction with the adopted annual budget by July 1, 2020 and must be posted on the homepage of the LEA's website.



# Enrollment and Projections

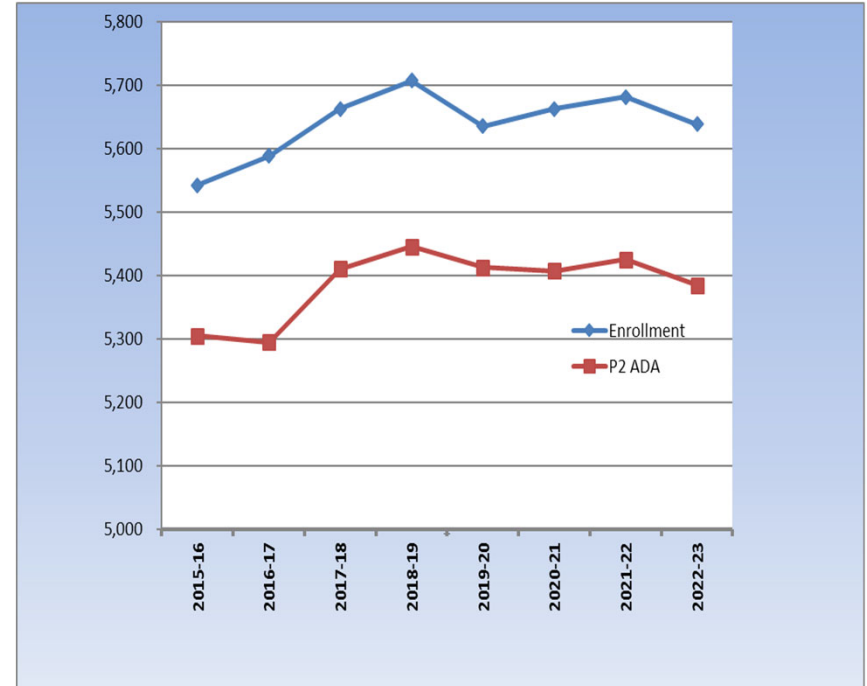
Each October, school districts are required to collect data through the California Longitudinal Pupil Achievement Data System (CALPADS). The CALPADS data on student enrollment from the partnering elementary districts and the AUHSD is utilized to project enrollment trends. The chart below provides five years of enrollment data and a three-year enrollment projection.

School	ACTUAL ENROLLMENT (CALPADS)					PROJECTION		
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Acalanes	1,403	1,395	1,357	1,335	1,284	1,318	1,311	1,319
Campolindo	1,300	1,309	1,376	1,406	1,374	1,395	1,373	1,366
Las Lomas	1,528	1,530	1,549	1,601	1,629	1,632	1,653	1,618
Miramonte	1,232	1,277	1,316	1,286	1,235	1,204	1,231	1,222
ACIS	39	35	24	27	52	52	52	52
Transition/NPS	41	43	41	53	62	62	62	62
<b>Total Enrollment</b>	<b>5,543</b>	<b>5,589</b>	<b>5,663</b>	<b>5,708</b>	<b>5,636</b>	<b>5,663</b>	<b>5,682</b>	<b>5,639</b>
						<b>27</b>	<b>19</b>	<b>(43)</b>



# Enrollment, Attendance History, and Projections

Year	Enrollment	P2 ADA	ADA %
2015-16	5,543	5,305	95.70%
2016-17	5,589	5,295	94.74%
2017-18	5,663	5,411	95.55%
2018-19	5,708	5,446	95.41%
2019-20	5,636	5,413	96.04%
2020-21	5,663	5,408	95.49%
2021-22	5,682	5,426	95.49%
2022-23	5,639	5,385	95.49%



The LCFF is funded on Period Two (P-2) attendance report. The District's five-year Average Daily Attendance (ADA) is 95.49% of enrollment. ADA projection for 2020-2021 is based on the five-year average.

State average ADA for high school district in California is 94.04%



# AUHSD Staffing

TEAMS	ACALANES	CAMPOLINDO	LAS LOMAS	MIRAMONTE	DEL VALLE			DISTRICT OFFICE	SERVICE CENTER	TOTAL FTE'S
					ACIS	TRANSITION	ADULT ED			
Certificated Administrative Team								7.00		7.00
Classified Administrative Team								7.00		7.00
Central Classified Support Team								15.00	21.50	36.50
School Administrative Team	3.00	3.00	3.60	3.00	0.80		1.00			14.40
School Certificated Team	72.10	75.10	89.20	68.10	5.40	2.00				311.90
School Classified Support Team	31.89	26.94	28.50	28.94	1.00	6.81	4.25			128.33
<b>TOTAL FULL TIME EQUIVALENT (FTE)</b>	<b>106.99</b>	<b>105.04</b>	<b>121.30</b>	<b>100.04</b>	<b>7.20</b>	<b>8.81</b>	<b>5.25</b>	<b>29.00</b>	<b>21.50</b>	<b>505.13</b>



## General Fund Budget Assumptions

The budget is based on the latest known revenue and expenditure data available prior to budget adoption. The Adopted Budget will be an evolving document that will change, with Governing Board approval, over the course of the fiscal year based on the final State budget, and revised revenues and expenditures. The 2020-2021 budget assumptions are based on the following:

	2019-2020	2020-2021
<b>Enrollment</b>	5,636	5,663
<b>Average Daily Attendance (ADA)</b>	5,413	5,408
<b>Local Control Funding Formula (LCFF)</b>		
- LCFF Funding (Basic Aid Status)	\$ 55,329,171	\$ 56,334,078
- LCFF Funding Per ADA	10,222	10,417
<b>Other State Revenues</b>		
- Mandated Block Grant	\$ 348,000	\$ 335,000
- California Lottery - Unrestricted	\$ 895,000	\$ 860,000
- California Lottery - Restricted	\$ 285,000	\$ 250,000
- CalSTRS On-Behalf - GASB 68	\$ 3,301,923	\$ 3,724,824
<b>Other Local Revenues</b>		
- Measures G&A Parcel Taxes	\$ 10,483,443	\$ 10,366,440



## General Fund Budget Assumptions (continued)

	<b>2019-2020</b>	<b>2020-2021</b>
<b>Salary &amp; Fringe Costs</b>		
- Step & Column Increases	1.50%	1.50%
- CalSTRS	17.10%	16.15%
- CalPERS	19.72%	20.70%
- Unemployment Insurance	0.05%	0.05%
- Workers Compensation	1.68%	1.72%
<b>Health &amp; Welfare</b>		
- Kaiser Single Rate	\$ 835.00	\$ 837.00
- Kaiser 2 Party Rate	\$ 1,669.00	\$ 1,673.00
- Kaiser Family Rate	\$ 2,170.00	\$ 2,175.00
- Delta Dental Rate	\$ 112.60	\$ 107.60
- Vision Care Rate	\$ 22.20	\$ 19.90
<b>Other Post Employment Benefits (OPEB)</b>		
- Retirees Pay as you Go-5 Year Bridge	\$ 598,850	\$ 731,000
- Retirees Pay as you Go-\$80 Premium Offset	\$ 66,650	\$ 69,000
- 1% of Payroll (Deposited to CalPERS)	\$ 440,000	\$ 380,000
- CalSTRS On-Behalf - GASB 68	\$ 3,301,923	\$ 3,724,824
<b>General Administration</b>		
- Property & Liability Insurance	\$ 591,350	\$ 646,130
- Refuse Disposal	\$ 145,000	\$ 150,000
- Gas	\$ 300,000	\$ 350,000
- Electric	\$ 780,000	\$ 800,000
- Water	\$ 460,000	\$ 495,000
- Sewer	\$ 90,000	\$ 95,000
- Election	\$ -	\$ 100,000



## General Fund Revenues

The District receives revenue in four distinct categories: Local Control Funding Formula, Federal, Other State, and Other Local. Federal and Other State Revenue are restricted to specified purposes.

General Fund Revenues	Estimated Actual FY 19-20	Proposed Budget FY 20-21	% Change
<b>Local Control Funding Formula (LCFF)</b>			
State Categoricals	\$ 3,654,835	\$ 3,654,835	
State Aid	-	-	
Education Protection Act (EPA)	1,090,292	1,083,518	
Local Property Taxes	50,584,044	51,595,725	
<b>Total LCFF</b>	<b>\$ 55,329,171</b>	<b>\$ 56,334,078</b>	<b>1.8%</b>
Property Tax Transfer (SELPA)	1,390,908	1,367,540	
<b>Total LCFF Sources</b>	<b>\$ 56,720,079</b>	<b>\$ 57,701,618</b>	<b>1.7%</b>





## General Fund Revenues (continued)

Federal Revenue	Estimated Actual FY 19-20	Proposed Budget FY 20-21	% Change
Title I Part A Basic Grant	\$ 125,596	\$ 125,000	
CARES ACT	-	103,432	
Special Education	994,397	1,001,187	
Special Education - Federal Mental Health	61,763	62,670	
Vocational Ed. (Carl Perkins)	55,373	55,000	
Title II Teacher Quality	57,888	58,000	
Title III Immigrant	10,413	10,400	
Title III LEP	15,672	10,000	
Title IV Part A	10,758	10,500	
<b>Total Federal Revenues</b>	<b>\$ 1,331,860</b>	<b>\$ 1,436,189</b>	<b>7.8%</b>
<b>Other State Revenue</b>			
Mandated Block Grant	\$ 348,000	\$ 335,000	
State Lottery - Unrestricted	895,000	860,000	
State Lottery - Instructional Materials	285,000	250,000	
Special Education SELPA - Mental Health	348,487	350,373	
Special Education - Workability	146,120	146,120	
SB 117 - COVID-19	95,000	-	
Low Performing Students Block Grant	1,363	-	
STRS On Behalf	3,301,923	3,724,824	
<b>Total Other State Revenue</b>	<b>\$ 5,420,893</b>	<b>\$ 5,666,317</b>	<b>4.5%</b>



## General Fund Revenues (continued)

Local Revenue	Estimated Actual FY 19-20	Proposed Budget FY 20-21	% Change
Parcel Tax - Measure G 2009	6,814,238	6,738,186	
Parcel Tax - Measure A 2010	3,669,205	3,628,254	
Foundation & Parent Club Pledge	1,650,000	1,875,000	
Parents Club	302,550	27,700	
Athletic Booster Club	163,181	124,206	
Student Body	379,668	271,115	
VPA Booster	21,200	-	
Education Foundation	1,120,850	584,405	
School Site Auxilliary Account	125,759	-	
Athletics/Sports Program	706,389	726,000	
Special Ed Apportionment from SELPA	1,454,636	1,784,684	
ROP from County	950,186	950,186	
AGATE	31,000	20,000	
Testing	528,000	520,000	
Aquatic Program Fees	89,696	100,500	
Transportation	32,800	50,000	
Maintenance & Operations/Fuel	35,000	20,000	
City Of Walnut Creek	20,000	20,000	
Interest	200,000	75,000	
Fingerprinting	7,000	5,000	
CC Schools Insurance Group - Safety Grant	4,400	4,000	
Textbook Revolving	10,600	8,000	
Other Misc Revenue	75,000	60,000	
<b>Total Local Revenue</b>	<b>\$ 18,391,358</b>	<b>\$ 17,592,236</b>	<b>-4.3%</b>
<b>TOTAL REVENUES</b>	<b>\$ 81,864,190</b>	<b>\$ 82,396,360</b>	<b>0.7%</b>



## Parcel Taxes

Measures G and A were approved by the electorate on November 3, 2009, and May 4, 2014, respectively. Measure G is a permanent \$189 parcel tax and Measure A is a permanent \$112 parcel tax. The ballot language of both measures state that the proceeds shall be authorized to be used to provide financial support to school programs, as follows:

### **Measure G**

- Preserve funding to core academic programs
- Preserve science, mathematics, arts, music, and foreign language courses
- Help maintain library hours

### **Measure A**

- Fund advanced courses in math, science, technology, music and arts
- Attract and retain highly qualified teachers; provide librarians, counselors, and career training
- Maintain manageable class sizes
- Keep textbooks, instructional materials and technology up-to-date
- To the extent funds are available, maintain District's academic programs, including purchase of instructional equipment



# Measures G & A Parcel Taxes

	Full Time Equivalent (FTE)	FY 19-20 Estimated Actual	Full Time Equivalent (FTE)	FY 20-21 Proposed Budget
Measure G - \$189		6,814,238		6,738,186
Measure A - \$112		3,669,205		3,628,254
<b>TOTAL REVENUES</b>		<b>\$ 10,483,443</b>		<b>\$ 10,366,440</b>
<b>EXPENDITURES</b>				
<b>Regular Instruction Supporting</b>				
Seventh Period and Academic Courses	54.00	6,760,898	53.00	6,585,900
<b>Instructional Support:</b>				
Athletic Directors Release	-	-	-	-
Leadership Class Release	0.80	107,862	0.80	106,546
Librarians, Library Media Assistants, Extended Hours	9.00	968,977	9.00	953,380
	9.80	1,076,839	9.80	1,059,926
<b>Instructional Technology Support:</b>				
Instructional Technology Specialist	-	47,940	-	47,960
<b>Guidance, Counseling &amp; Nurse Services</b>				
Career Centers	4.00	316,735	4.00	307,241
Counseling Services	15.00	2,288,240	16.00	2,173,910
	19.00	2,604,975	20.00	2,481,151
<b>General Administrative Costs</b>				
Administrative costs		12,000		12,000
<b>TOTAL EXPENDITURES</b>	<b>82.80</b>	<b>\$ 10,502,652</b>	<b>82.80</b>	<b>\$ 10,186,937</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>		(19,209)		179,503
<b>BEGINNING BALANCE</b>		137,394		118,185
<b>ENDING BALANCE</b>		<b>\$ 118,185</b>		<b>\$ 297,688</b>



## General Fund Expenditures

Most of the expenditures are committed to salaries and benefits for employees of the District. It takes people to teach students, and at Acalanes Union High School District, 81% of the expenditures budgeted are for the services of District employees. Included in these expenditures is the EPA (Education Protection Act) state allocation which the District spends 100% on English/Math/Science teachers' salaries and benefits.

Employee salaries are divided into three separate line items: certificated, classified and management. Certificated employees include teachers, counselors, nurses, librarians, psychologists, and others who provide services that require credentials from the state of California. Classified employees include all of the support personnel in the District, including administrative assistants, technicians, food service, maintenance, grounds and custodial personnel. Management employees include principals, associate principals, instructional leaders, classified management, and district superintendents.

<b>General Fund Expenditures</b>	<b>Estimated Actuals FY 19-20</b>	<b>Proposed Budget FY 20-21</b>
Certificated Salaries	35,255,305	34,600,825
Classified Salaries	9,643,873	9,561,525
Employee Benefits	22,859,309	23,587,812
Books and Supplies	2,682,863	2,445,295
Services & Other Operating Expenses	12,087,652	13,075,761
Capital Outlay	476,600	311,000
Indirect Cost - Adult Education		
Interfund - Transfer In/Out	(60,000)	240,000
<b>Total</b>	<b>\$ 82,945,602</b>	<b>\$ 83,822,218</b>



# Health Plan Rate Increase

## Kaiser Health Plan Rates



SISC released their rates in early April for the plan year October 1, 2020 to September 30, 2021 with an increase of 0.2%. The new rates were used in the FY 20-21 budget development.

\*2018 – AUHSD changed health care administrator from CalPERS to SISC.



# CalSTRS and CalPERS Pension Contribution Rate Increase

Pension Contributions	2013-14 Actuals	2014-15 Actuals	2015-16 Actuals	2016-17 Actuals	2017-18 Actuals	2018-19 Actuals	2019-20 Estimates	2020-21 Projection	2021-22 Projection	2022-23 Projection
STRS Employer Contribution Rate	8.25%	8.88%	10.73%	12.58%	14.43%	16.28%	17.10%	16.15%	16.02%	18.10%
Employer Contribution	2,297,342	2,502,560	3,253,220	3,784,826	4,730,993	5,520,239	5,877,850	5,496,802	5,451,526	6,180,756
<b>STRS Increase from Prior Year</b>	<b>N/A</b>	<b>205,218</b>	<b>750,660</b>	<b>531,606</b>	<b>946,167</b>	<b>789,246</b>	<b>357,611</b>	<b>(381,048)</b>	<b>(45,276)</b>	<b>729,230</b>
PERS Employer Contribution Rate	11.42%	11.771%	11.847%	13.88%	15.53%	19.72%	19.72%	20.70%	22.84%	25.50%
Employer Contribution	843,636	869,176	921,329	1,082,733	1,277,050	1,502,301	1,703,006	1,758,659	1,964,774	2,222,834
<b>PERS Increase from Prior Year</b>	<b>N/A</b>	<b>25,540</b>	<b>52,153</b>	<b>161,404</b>	<b>194,317</b>	<b>225,251</b>	<b>200,705</b>	<b>55,653</b>	<b>206,115</b>	<b>258,061</b>
<b>Total Increase from Prior Year</b>	<b>N/A</b>	<b>230,757</b>	<b>802,813</b>	<b>693,011</b>	<b>1,140,484</b>	<b>1,014,497</b>	<b>558,316</b>	<b>(325,395)</b>	<b>160,839</b>	<b>987,290</b>
<b>Cummulative Increase</b>	<b>N/A</b>	<b>230,757</b>	<b>1,033,570</b>	<b>1,726,581</b>	<b>2,867,065</b>	<b>3,881,562</b>	<b>4,439,878</b>	<b>4,114,483</b>	<b>4,275,322</b>	<b>5,262,612</b>



# General Fund Budget Proposal

<b>GENERAL FUND</b>	<b>Estimated Actual FY 19-20</b>	<b>Budget Proposal FY 20-21</b>
LCFF Sources	56,720,079	57,701,618
Federal Revenue	1,331,860	1,436,189
Other State Revenue	5,420,893	5,666,317
Other Local Revenue	18,391,358	17,592,236
<b>Total Revenues</b>	<b>\$ 81,864,190</b>	<b>\$ 82,396,360</b>
Certificated Salaries	35,255,305	34,600,825
Classified Salaries	9,643,873	9,561,525
Employee Benefits	22,859,309	23,587,812
Books & Supplies	2,682,863	2,445,295
Services, Other Op Expenses	12,087,652	13,075,761
Capital Outlay	476,600	311,000
Interfund - Transfer In/Out	(60,000)	240,000
<b>Total Expenditures</b>	<b>\$ 82,945,602</b>	<b>\$ 83,822,218</b>
<b>Net Increase/(Decrease) in Fund Balance</b>	<b>(1,081,412)</b>	<b>(1,425,858)</b>
Beginning Fund Balance - July 1	14,105,898	13,024,486
<b>Ending Fund Balance - June 30</b>	<b>\$ 13,024,486</b>	<b>\$ 11,598,628</b>
	16%	14%





# Components of Ending Fund Balance

	<b>FY 19-20 Estimated Actual</b>	<b>%</b>	<b>FY 20-21 Budget Proposal</b>	<b>%</b>
<b>Non Spendable - Revolving Cash</b>	\$ 20,000	0.02%	\$ 20,000	0.02%
<b>Restricted Balance - Categorical</b>				
Cares Act			103,432	
Lottery: Instructional Materials	87,192		-	
SB 117 COVID-19 LEA Response Funds	95,000		-	
Routine Restricted Maintenance	455,355		608,204	
Other Local Resources - Site Auxiliary	582,042		482,042	
	\$ 1,219,588	1%	\$ 1,193,678	1%
<b>Committed Fund Balance</b>				
3% Reserve - Board Resolution 10-11-29	2,488,368		2,513,467	
4% Reserve - Board Resolution 18-19-14	3,317,824		3,351,289	
	\$ 5,806,192	7%	\$ 5,864,755	7%
<b>Assigned Fund Balance</b>				
Vacation Liability	504,034		519,155	
Measures G & A	118,185		297,688	
Classified Retiree - SEIU	3,139		-	
Local - Testing, Site Council, Safety, Other	352,584		275,875	
Textbook Replacement/Adoption	80,179		88,179	
Multi-Year Projection Deficit Reserve	2,432,216		825,832	
	\$ 3,490,337	4%	\$ 2,006,729	2%
<b>Unassigned Fund Balance</b>				
3% State Mandated Reserve for Economic Uncertainties	\$ 2,488,368	3%	\$ 2,513,467	3%
<b>Ending Fund Balance</b>	<b>\$ 13,024,486</b>	<b>16%</b>	<b>\$ 11,598,628</b>	<b>14%</b>



# Multi-Year Projection Assumptions

LCFF Revenue Assumptions	FY 19-20 Estimated Actuals 06-30-20		FY 20-21 Proposed Budget		FY 21-22 Budget Projection	FY 22-23 Budget Projection
Enrollment	5,636		5,663		5,682	5,639
Average Daily Attendance (ADA)	5,413		5,408		5,426	5,385
Unduplicated Pupil Percentage	7.68%		7.40%		7.22%	7.22%
LCFF COLA %	3.26%		2.31%		2.48%	3.26%
Base Grant - Deficit Factor	-		-7.92%		-12.18%	-14.95%
Local Property Tax Estimate	P2 Report		2.00%		2.00%	2.00%
<b>LCFF Entitlement</b>						
	<b>\$ 52,982,881</b>		<b>\$ 48,451,847</b>		<b>\$ 48,520,441</b>	<b>\$ 48,520,441</b>
LCFF State Aid - Categorical	3,654,835	7%	3,654,835		3,654,835	3,654,835
LCFF State Aid	-	0%	-		-	-
LCFF State - Education Protection Act (EPA)	1,090,292	2%	1,083,518		1,085,437	1,085,437
LCFF Local Property Taxes	50,584,044	91%	51,595,725		52,627,639	53,680,192
<b>Total Funding</b>	<b>\$ 55,329,171</b>	<b>100%</b>	<b>\$ 56,334,078</b>		<b>\$ 57,367,911</b>	<b>\$ 58,420,464</b>
<b>Excess Property Taxes</b>	<b>\$ 2,346,290</b>		<b>\$ 7,882,232</b>		<b>\$ 8,847,470</b>	<b>\$ 9,900,023</b>



## Multi-Year Projection Assumptions (continued)

Assumptions	FY 19-20 Estimated Actuals 06-30-20	FY 20-21 Proposed Budget	FY 21-22 Budget Projection	FY 22-23 Budget Projection
<b>Revenues</b>				
One Time Federal - Low Performing Students Block Grant	\$ 1,363	\$ (1,363)	-	-
One Time Federal - Cares Act	-	\$ 103,432	\$ (103,432)	-
One Time State - Covid 19 Revenues	\$ 95,000	\$ (95,000)	-	-
Other Local Revenues - ROP	-	-	(475,000)	-
<b>Expenditures</b>				
Step & Column Increase	1.50%	1.50%	1.50%	1.50%
Retiree Savings	\$ 150,000	\$ 240,000	\$ 150,000	\$ 150,000
CalSTRS Increase	17.10%	16.15%	16.02%	18.10%
CalPERS Increase	19.72%	20.70%	22.84%	22.50%
Textbook Adoption	\$ 250,000	\$ 250,000	\$ 350,000	\$ 350,000
Capital Outlay - Lifecycle Replacement Technology	\$ -	-	250,000	250,000
General Fund Contribution to Food Service	\$ -	\$ 300,000	\$ 150,000	\$ 150,000
Materials/Supplies & Other Services	Consumer Price Index 2.06%	Consumer Price Index .62%	Consumer Price Index 1.73%	Consumer Price Index 2.12%



# Multi-Year Projections

General Fund - Combined Unrestricted & Restricted	FY 19-20 Estimated Actuals 06-30-20		FY 20-21 Proposed Budget		FY 21-22 Budget Projection	FY 22-23 Budget Projection
<b>REVENUES</b>						
Local Control Funding Formula (LCFF) (1)	\$ 56,720,079	69%	\$ 57,701,618		\$ 58,735,451	\$ 59,788,004
Federal Revenue	1,331,860	2%	1,436,189		1,331,860	1,331,860
Other State Revenue	5,420,893	7%	5,666,317		5,666,317	5,666,317
Other Local Revenue	7,908,380	10%	7,225,796		6,750,796	6,750,796
Other Local Revenue - Parcel Tax	10,482,978	13%	10,366,440		10,366,440	10,366,440
<b>Total Revenues</b>	<b>81,864,190</b>	<b>100%</b>	<b>82,396,360</b>		<b>82,850,864</b>	<b>83,903,417</b>
<b>EXPENDITURES</b>						
Certificated Salaries	35,255,305	43%	34,600,825		34,827,335	35,059,116
Classified Salaries	9,643,873	12%	9,561,525		9,631,525	9,701,525
Employee Benefits	22,859,309	28%	23,587,812		23,949,722	24,834,283
Books & Supplies	2,682,863	3%	2,445,295		2,487,599	2,540,336
Services, Other Op Expenses	12,087,652	15%	13,075,761		13,301,972	13,583,973
Capital Outlay	476,600	1%	311,000		250,000	250,000
Other Outgo	-	0%	-		-	-
Direct Support/Indirect Costs	(60,000)	0%	(60,000)		(60,000)	(60,000)
Transfers Out	-	0%	300,000		150,000	150,000
Contributions - to Restricted Programs	-	0%	-		-	-
<b>Total Expenditures</b>	<b>82,945,602</b>	<b>100%</b>	<b>83,822,218</b>		<b>84,538,153</b>	<b>86,059,233</b>
<b>Net Increase/(Decrease) in Fund Balance</b>	<b>(1,081,412)</b>		<b>(1,425,858)</b>		<b>(1,687,289)</b>	<b>(2,155,816)</b>
<b>Beginning Balance</b>	<b>14,105,898</b>		<b>13,024,486</b>		<b>11,598,628</b>	<b>9,911,339</b>
<b>Estimated Fund Balance</b>	<b>\$ 13,024,486</b>		<b>\$ 11,598,628</b>		<b>\$ 9,911,339</b>	<b>\$ 7,755,523</b>
(1) Assumes 2% Property Tax Growth	16%		14%		12%	9%



# Other District Funds





# Adult Education Fund

<b>Acalanes Union High School District</b>	<b>2019-20</b>	<b>2020-21</b>
<b>Adult Education Fund - 11</b>	<b>Estimated</b>	<b>Proposed</b>
	<b>Actual</b>	<b>Budget</b>
	<b>06/30/20</b>	<b>07/01/20</b>
<b>REVENUES</b>		
Federal Income	\$ 68,350	\$ 68,350
State Income	611,246	572,921
Local and Other Income	549,800	408,000
<b>TOTAL REVENUES</b>	<b>\$ 1,229,396</b>	<b>\$ 1,049,271</b>
<b>EXPENDITURES</b>		
Certificated Salaries	\$ 351,940	\$ 359,283
Classified Salaries	305,954	359,290
Benefits - All	208,565	268,576
Books and Supplies	90,550	95,376
Other Services	204,700	206,900
Capital Outlay	292,000	75,000
Direct Support/Indirect Costs	60,000	60,000
Inter Fund Transfers	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,513,709</b>	<b>\$ 1,424,425</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>\$ (284,313)</b>	<b>\$ (375,154)</b>
<b>FUND BALANCE</b>		
<b>Beginning Balance @ 7/1</b>	<b>\$ 901,951</b>	<b>\$ 617,638</b>
<b>Estimated Ending Balance @ 6/30</b>	<b>\$ 617,638</b>	<b>\$ 242,484</b>

The Adult Education Fund was established to account for revenues and expenditures to provide for and operate adult education programs.

The three revenue sources are:

- The Workforce Innovation & Opportunity Act (WIOA)
- The Fee Based Program includes classes that are recreational and offered on a break-even basis
- California Adult Education Program (CAEP) grant is provided to promote expansion & improvement in adult focused instructions to enhance workforce entry, high school equivalency, Citizenship/ESL, adults with disabilities, short term career technical programs.
- Due to Covid-19 pandemic, the CAEP grant was reduced by 12% at the State level and estimate for Adult Ed fees are also reduced.



# Cafeteria Fund

<b>Acalanes Union High School District</b>	<b>2019-20</b>	<b>2020-21</b>
<b>Cafeteria Fund - 13</b>	<b>Estimated</b>	<b>Proposed</b>
	<b>Actual</b>	<b>Budget</b>
	<b>06/30/20</b>	<b>07/01/20</b>
<b>REVENUES</b>		
Federal Income	\$ 418,500	\$ 100,000
State Income	8,000	5,000
Local and Other Income	813,213	695,000
<b>TOTAL REVENUES</b>	<b>\$ 1,239,713</b>	<b>\$ 800,000</b>
<b>EXPENDITURES</b>		
Classified Salaries	\$ 628,518	\$ 597,864
Benefits - All	260,882	273,125
Food Cost and Supplies	289,500	310,000
Other Services	21,600	(76,000)
Capital Outlay	10,000	10,000
Direct Support/Indirect Costs	-	-
Inter Fund Transfers from General Fund	-	(300,000)
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,210,500</b>	<b>\$ 814,989</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>\$ 29,213</b>	<b>\$ (14,989)</b>
<b>FUND BALANCES</b>		
<b>Beginning Balance @ 7/1</b>	<b>\$ 8,300</b>	<b>\$ 37,513</b>
<b>Estimated Ending Balance @ 6/30</b>	<b>\$ 37,513</b>	<b>\$ 22,524</b>

The Cafeteria Fund was established to account for the operation of the Food Service Program and the goal of this fund is to break-even.

With the Covid-19 pandemic and the shelter in place order, the Food Service program continued operation.

Program was expanded to serve neighboring districts and the community who are in need of meals. The program served over 7,000 meals per week and are reimbursable through the National School Lunch program.

General Fund will not make a contribution to the program in FY 19-20. With the uncertainty in the coming school year, it is projected that General Fund will contribute \$300K to run the program.



# Deferred Maintenance Fund

<b>Acalanes Union High School District</b>	<b>2019-20</b>	<b>2020-21</b>
<b>Deferred Maintenance Fund - 14</b>	<b>Estimated</b>	<b>Proposed</b>
	<b>Actual</b>	<b>Budget</b>
	<b>06/30/20</b>	<b>07/01/20</b>
<b>REVENUES</b>		
Federal Income	\$ -	\$ -
State Income	-	-
Local and Other Income	10,000	5,000
<b>TOTAL REVENUES</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>
<b>EXPENDITURES</b>		
Classified Salaries	\$ -	\$ -
Benefits - All	-	-
Materials and Supplies	-	-
Other Services	-	-
Capital Outlay	93,000	370,000
Interfund Transfer from Special Reserve Fund	(220,000)	(220,000)
<b>TOTAL EXPENDITURES</b>	<b>\$ (127,000)</b>	<b>\$ 150,000</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>\$ 137,000</b>	<b>\$ (145,000)</b>
<b>FUND BALANCES</b>		
<b>Beginning Balance @ 7/1</b>	<b>\$ 1,009,826</b>	<b>\$ 1,146,826</b>
<b>Estimated Ending Balance @ 6/30</b>	<b>\$ 1,146,826</b>	<b>\$ 1,001,826</b>

Consistent with LCAP, the Governing Board adopted a resolution to maintain the Deferred Maintenance Fund for major repairs.

The Special Reserve Capital Fund contribution is \$220,000.

The budget this year includes:

- Acalanes High School gym roof and HVAC project.





# Building Fund

Acalanes Union High School District	2019-20	2020-21
Building Fund 21	Estimated	Proposed
	Actual	Budget
	06/30/20	07/01/20
<b>REVENUES</b>		
Federal & State Income	\$ -	\$ -
Local - Aquatics Rental Income	445,000	200,000
Local - Facilities Rental Income	525,000	150,000
Local - Other Misc Income	38,150	-
<b>TOTAL REVENUES</b>	<b>\$ 1,008,150</b>	<b>\$ 350,000</b>
<b>EXPENDITURES</b>		
Classified Salaries	\$ 388,159	\$ 379,360
Benefits - All	141,805	147,348
Materials & Supplies	504,672	428,500
Other Services	249,640	199,400
Capital Outlay	552,540	200,000
Other Financing Sources/Uses	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,836,816</b>	<b>\$ 1,354,608</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>\$ (828,666)</b>	<b>\$ (1,004,608)</b>
<b>FUND BALANCES</b>		
<b>Beginning Balance @ 7/1</b>	<b>4,202,847</b>	<b>3,374,181</b>
<b>Estimated Ending Balance @ 6/30</b>	<b>\$ 3,374,181</b>	<b>\$ 2,369,573</b>

The Building Fund accounts for bond construction projects and the district facility rental program

## Facility Rental Program – Aquatics & Facility Use

- The program supports a portion of Director of Custodial, Aquatics & Facility Use & Administrative Assistant positions.
- Consistent with the LCAP goals on Facilities - \$200K for Bathroom Renovation
- Provide schools with allocation for facilities projects
- Due to Covid-19 pandemic and shelter in place, all facility use permits were cancelled resulting in a decline in revenues in the current year and projection for next year due to uncertainties.



# Capital Facilities Fund

<b>Acalanes Union High School District</b>	<b>2019-20</b>	<b>2020-21</b>
<b>Capital Facilities Fund - 25 (RDA)</b>	<b>Estimated</b>	<b>Proposed</b>
	<b>Actual</b>	<b>Budget</b>
	<b>06/30/20</b>	<b>07/01/20</b>
<b>REVENUES</b>		
State Revenues	\$ -	\$ -
Federal/State Revenues	-	-
Local Developer Fees	1,165,000	430,000
Local and Other Revenues - RDA	150,000	130,000
<b>TOTAL REVENUES</b>	<b>\$ 1,315,000</b>	<b>\$ 560,000</b>
<b>EXPENDITURES</b>		
Classified Salaries	\$ -	\$ -
Benefits - All	-	-
Materials & Supplies	304,000	405,000
Other services	60,700	60,000
Capital Outlay	612,300	3,085,058
Inter Fund Transfers (In)/Out	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 977,000</b>	<b>\$ 3,550,058</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>\$ 338,000</b>	<b>\$ (2,990,058)</b>
<b>FUND BALANCES</b>		
<b>Beginning Balance @ 7/1</b>	<b>\$ 3,874,682</b>	<b>\$ 4,212,682</b>
<b>Estimated Ending Balance @ 6/30</b>	<b>\$ 4,212,682</b>	<b>\$ 1,222,624</b>

The Capital Facilities Fund accounts for revenues and expenditures from Developer Fees and Redevelopment Agency Fund (RDA).

Developer Fees budget includes:

- Science Classroom at Las Lomas
- Classroom conversions at Campolindo

RDA funds are one-time funds that are allocated through the county and budget includes:

- LCAP goal to modernize the classrooms district-wide providing five classroom sets at each high school
- LCAP goal to improve and modernize school safety communication systems. The budget proposal include a new Bell and PA system for Miramonte High School.



# Special Reserve Fund

<b>Acalanes Union High School District</b>	<b>2019-20</b>	<b>2020-21</b>
<b>Special Reserve Fund - 40 (Del Valle)</b>	<b>Estimated</b>	<b>Proposed</b>
	<b>Actual</b>	<b>Budget</b>
	<b>06/30/20</b>	<b>07/01/20</b>
<b>REVENUES</b>		
Federal Income	\$ -	\$ -
State Income	-	-
Local and Other Income	120,000	100,000
<b>TOTAL REVENUES</b>	<b>\$ 120,000</b>	<b>\$ 100,000</b>
<b>EXPENDITURES</b>		
Classified Salaries	\$ -	\$ -
Benefits - All	-	-
Materials & Supplies	-	-
Other Services	792	-
Capital Outlay	-	-
Inter Fund Transfers to Deferred Maintenance	220,000	220,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 220,792</b>	<b>\$ 220,000</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>\$ (100,792)</b>	<b>\$ (120,000)</b>
<b>FUND BALANCES</b>		
<b>Beginning Balance @ 7/1</b>	<b>\$ 11,283,019</b>	<b>\$ 11,182,227</b>
<b>Estimated Ending Balance @ 6/30</b>	<b>\$ 11,182,227</b>	<b>\$ 11,062,227</b>

The Special Reserve Fund accounts for the revenue and expenditures generated from the interest earned on investments from the partial sale of the Del Valle Educational Center campus.

This fund has generated investment earnings that allow the District to provide Deferred Maintenance matching funds.

The budget proposal includes a \$220,000 inter-fund transfer to the Deferred Maintenance Fund.



## Retiree Benefit Fund

<b>Acalanes Union High School District</b>	<b>2019-20</b>	<b>2020-21</b>
<b>Retiree Benefit Fund - 71</b>	<b>Estimated</b>	<b>Proposed</b>
	<b>Actual</b>	<b>Budget</b>
	<b>06/30/20</b>	<b>07/01/20</b>
<b>REVENUES</b>		
Federal Income	\$ -	\$ -
State Income	-	-
Local Revenue - OPEB	440,000	380,000
Local Revenue - Gains/Interest in Investment	52,000	252,000
<b>TOTAL REVENUES</b>	<b>\$ 492,000</b>	<b>\$ 632,000</b>
<b>EXPENDITURES</b>		
Certificated Salaries	\$ -	\$ -
Classified Salaries	-	-
Benefits - All	-	-
Books and Supplies	-	-
Other Services	3,000	3,000
Inter Fund Transfers (In)/Out	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>\$ 489,000</b>	<b>\$ 629,000</b>
<b>FUND BALANCES</b>		
<b>Beginning Balance @ 7/1</b>	<b>\$ 4,270,312</b>	<b>\$ 4,759,312</b>
<b>Estimated Ending Balance @ 6/30</b>	<b>\$ 4,759,312</b>	<b>\$ 5,388,312</b>

The Retiree Benefit Fund was established to account for Other Post Employment Benefits (OPEB). OPEB funds are deposited in an irrevocable trust with CalPERS.

For FY 2020-2021, the District contribution to the trust is 1% of base salary.

The funds are deposited to CalPERS on a quarterly basis.



# Foundation Private-Purpose Trust Fund

<b>Acalanes Union High School District</b>	<b>2019-20</b>	<b>2020-21</b>
<b>Foundation Private-Purpose Trust Fund 73</b>	<b>Estimated</b>	<b>Proposed</b>
	<b>Actual</b>	<b>Budget</b>
	<b>06/30/20</b>	<b>07/01/20</b>
<b>REVENUES</b>		
Federal Income	\$ -	\$ -
State Income	-	-
Local and Other Income	102,230	22,800
<b>TOTAL REVENUES</b>	<b>\$ 102,230</b>	<b>\$ 22,800</b>
<b>EXPENDITURES</b>		
Certificated Salaries	\$ -	\$ -
Classified Salaries	-	-
Benefits - All	-	-
Books and Supplies	-	-
Other Services	39,000	39,000
Capital Outlay	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 39,000</b>	<b>\$ 39,000</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>\$ 63,230</b>	<b>\$ (16,200)</b>
<b>FUND BALANCES</b>		
<b>Beginning Balance @ 7/1</b>	<b>\$ 1,115,558</b>	<b>\$ 1,178,788</b>
<b>Estimated Ending Balance @ 6/30</b>	<b>\$ 1,178,788</b>	<b>\$ 1,162,588</b>

The Foundation Private-Purpose Trust Fund includes donations to Miramonte and Acalanes high schools.

The funds are used to provide scholarships to Miramonte and Acalanes students.



## Conclusion

- ✓ Staff has presented the Governing Board with a balanced budget for the 2020-2021 fiscal year.
- ✓ The multi-year projection for the subsequent two years demonstrates the District's ability to maintain a reserve for economic uncertainties of 12% in FY 2021-2022 and 9% in FY 2022-2023.
- ✓ **Staff recommends the Governing Board adopt the FY 2020-2021 budget.**



## **Fiscal Year 2020-2021 Budget Proposal**

**The Governing Board of the Acalanes Union High School District is required to approve the District's budget as of July 1, 2020, and approve the information on the California Department of Education forms, not the PowerPoint presentation.**

*Copies of the state forms are available at the District office:*

**Acalanes Union High School District  
1212 Pleasant Hill Road  
Lafayette, CA 94549**