



ACALANES UNION HIGH SCHOOL DISTRICT
 1212 Pleasant Hill Road, Lafayette, CA 94549
 925-280-3966 rentals@auhsdschools.org

Permit ID# _____

FACILITY RENTAL PERMIT APPLICATION

Step 1: Fill out the application.

Step 2: Obtain Certificate of Insurance. (See page 9 of the Facility Rental Handbook for instructions)

Step 3: Email completed application **and** Certificate of insurance to rentals@auhsdschools.org

SCHOOL SITE REQUESTED:					Application Date:
Acalanes HS	Campolindo HS	Del Valle	Las Lomas HS	Miramonte HS	

ACCOUNT INFORMATION:		
Organization Name:		
Contact Name:	Email:	Phone:
Address:		
Billing Address:		
Non Profit ID# (if applicable) - Please provide 501(c)(3) documentation for Group II rate.		

GROUP CLASSIFICATION: (District will determine Group Classification)		
Group I - District and School Use, School Connected Organizations	Group II - Gov't Agencies, Community Organizations, and 501(c)(3) groups.	Group III - Commercial groups, businesses, & religious organizations.

RENTAL INFORMATION:				
Event Description:				
No. of Spectators:	No. of Participants:	Use of Third Party Vendors:	YES	NO

FACILITY:		
<input type="checkbox"/> Classroom Type _____ <input type="checkbox"/> Library <input type="checkbox"/> Multi-Use Room/Cafeteria <input type="checkbox"/> Gym - large <input type="checkbox"/> Gym - small <input type="checkbox"/> Weight Room <input type="checkbox"/> Baseball Field - 60' <input type="checkbox"/> Baseball Field - 90' <input type="checkbox"/> Batting Cage	<input type="checkbox"/> Blacktop Basketball Court <input type="checkbox"/> Grass Field <input type="checkbox"/> Parking Lot <input type="checkbox"/> Pole Vault <input type="checkbox"/> Snack Shack <input type="checkbox"/> Soccer Field <input type="checkbox"/> Softball Field <input type="checkbox"/> Stadium Field with lights <input type="checkbox"/> Stadium Field w/o lights	<input type="checkbox"/> Tennis Court - 1 <input type="checkbox"/> Tennis Courts - 2 or more <input type="checkbox"/> Track & Field with lights <input type="checkbox"/> Track & Field w/o lights <input type="checkbox"/> Theater <input type="checkbox"/> Pool <input type="checkbox"/> Temporary Storage Space <input type="checkbox"/> Other: _____

EVENT DATES/TIMES:			
<i>2 hour rental minimum plus custodial set-up & clean-up. Hours of use must be between 6a-10p</i>			
DAY	DATE(S)	START TIME	END TIME

*** Alcohol, tobacco products, e-cigarettes, marijuana, drugs, and weapons of any kind are NOT allowed at any AUHSD facility at any time.**

